



Land Use Permit WORKSHEET

Tower, Minnesota

About: Land Use Permits are required for most building construction activities. They are also required for a variety of other uses.

WHAT ARE YOU APPLYING FOR *Check all that apply to the project.* **PLEASE MAKE CHECKS TO: CITY OF TOWER**

#1 New Buildings Less than/equal to 1,200 square feet
Greater than 1,200 square feet

Dwelling-Home, Mobile Home, Hunting Shack, or Cabin (Includes attached deck, if applicable.)

Replacement of Existing Dwelling-Home, Mobile Home, Hunting Shack, or Cabin. Will the old dwelling be removed from the property? Yes No

If yes, an affidavit must be filled out stating when the old dwelling will be removed.

If this dwelling is a mobile home, there is a special mobile home affidavit to be filled out.

Accessory Dwelling-Guest cottage or bunkhouse. Must follow administrative standards.

Accessory Structure- Garage, Pole Building, shed, sauna, screenhouse or gazebo that either meets lake or river setback or not located in a shoreland area.

Water-oriented Accessory Structure- Boathouse, Sauna, Screenhouse/gazebo on a lake or river located at reduced shoreline setback. Must follow administrative standards.

Commercial Structure

Other Principal Structure

#2 Other Construction/Change in Use

Addition(s) to Dwelling
 Is the dwelling location on a lake or river? Yes No
 If Yes above, does the structure meet the required shoreline setback? Yes No If No, structure does not meet the shoreline setback, a performance standard permit or variance may be required. See box #4 or #7.

Addition(s) to Accessory Structure

New Deck Only or Deck Replacement

Combination Addition(s) & Deck on the same structure

Moving a Structure

Sign

Structure Alteration or Component Replacement

Change in Use (i.e. converting an old cabin to storage)
 What will the new use of the structure be?
 Explain the current and proposed use.
 Current: _____ Proposed: _____

Other

Permit extension beyond 2 years

#3 Subdivisions/Parcel Reviews
Additional Worksheets Required

Plat-Minor Subdivision

Conventional or Conservation Plat-Less than or equal to 3 lots

Conventional or Conservation Plat-Greater than 3 lots

Lot Line Adjustment

Parcel Review

Performance Standard Subdivision

#4 Performance Standard
Additional Worksheets Required

Borrow/Gravel Pit

Home Business

Land Alteration

Nonconforming Structure Replacement

Addition to a structure that does not meet shoreline setback

Other

#5 Site Evaluation

Site Visit/Evaluation

#6 Wetland Reviews
Additional Worksheets Required

No Loss/Exemption/Replacement Plan

Wetland Delineation Review

Wetland Banking Plan Review

#7 Public Hearings
Additional Worksheets Required

Administrative Appeal

Environmental Assessment

Conditional Use Permit

Conditional Use Permit Rehearing

Interim Use Permit

Interim Use Permit Rehearing

General Purpose Borrow Pit

Variance

Variance Rehearing

Multiple Hearing (Variance/conditional use)

Rezoning initiated by individual

Rezoning initiated by City

TYPE OF PROPOSED STRUCTURES *Check all that apply to the project.*

	*Structure Type (Same as box #1 or 2 above)	*Foundation Type (Basement, Slab, Pier, etc)	*Maximum Length (Exterior Footprint Only)	*Maximum Width (Exterior Footprint Only)	*Maximum Sq. ft (Exterior footprint Only)	*Maximum Height (Ground Level to Roof Peak)
<input type="checkbox"/> New Structure(s)			Feet	Feet	Sq. ft.	Feet
			Feet	Feet	Sq. ft.	Feet
			Feet	Feet	Sq. ft.	Feet
<input type="checkbox"/> Structure Additions	*Structure Type (Same as box #2 above)	*Foundation Type (Basement, Slab, Pier, etc)	*Maximum Length (Exterior Footprint Only)	*Maximum Width (Exterior Footprint Only)	*Maximum Sq. ft (Exterior footprint Only)	*Maximum Height (Ground Level to Roof Peak)
			Feet	Feet	Sq. ft.	Feet
			Feet	Feet	Sq. ft.	Feet

***Indicates required field. Incomplete applications will be returned.**

CONTACT:

City of Tower
 PO Box 576
 Tower, MN 55790
 (218) 753-4070

Office Use Only

Receipt # _____
 Receipt Date _____
 Payment Amount _____
 Paid By _____

Approving Signature _____
 Title _____
 Approval Date _____

