

City Council Meeting
Regular Meeting
City of Tower
January 11, 2016
Monday @ 5:30PM
City Council Chambers

The regular meeting of the Tower City Council was called to order by Mayor Josh Carlson.

Present: Broten, Carlson, and Dougherty

Absent: Hiltunen and Matich

Also Present: L Keith

Visitors: Steve Altenburg, Jesse Anderson, Stephanie Carlson, and Marshall Helmberger

A motion was made by Dougherty and supported by Broten to approve the minutes of the previous meetings. The motion carried unanimously.

A motion was made by Dougherty and supported by Broten to accept the agenda as presented. The motion carried unanimously.

Public Input:

None.

Correspondence:

None.

A motion was made by Broten and supported by Dougherty to accept the reports from officers as presented. The motion carried unanimously.

A motion was made by Broten and supported by Dougherty to accept the reports from Commissions and Committees as presented. The motion carried unanimously.

A motion was made by Dougherty and supported by Broten to authorize Dan Broten to host a snowmobile obstacle course on the former football field property. The motion carried unanimously.

A motion was made by Dougherty and supported by Broten to accept Nick Bjorgo's resignation from the Tower Area Ambulance Service. The motion carried unanimously.

A motion was made by Dougherty and supported by Broten to accept Hannah Watts application to the Tower Area Ambulance Service. The motion carried unanimously.

A motion was made by Broten and supported by Dougherty to accept Emergency Medical Responder applications to the Tower Area Ambulance Service from Harlan Lundstrom and Nate Dostert. The motion carried unanimously.

A motion was made by Dougherty and supported by Broten to accept Tara Snyder's resignation from the Tower Area Ambulance Service. The motion carried unanimously.

A motion was made by Dougherty and supported by Broten to resolve that **Whereas**, The City of Tower pursuant to action taken has met to review and finalize the 2016 Water and Sewer Fund Deposits.; and **Whereas**, following their review, the City Council of the City of Tower has determined that the Final 2016 Water Budget be set at \$127,370.00; and **Whereas**, following their review the City Council of the City of Tower has determined that the Final 2016 Sewer Budget shall be set at \$82,000.00; and **Now therefore be it resolved** the City Council of the City of Tower has adopted the Final Budget for 2016; **Be it further resolved**, Linda K Keith is hereby directed to certify said budget to the Saint Louis County Auditor. The motion carried unanimously.

A motion was made by Dougherty and supported by Broten to resolve that **Whereas**, the City of Tower on behalf of its Prosecuting Attorney and Police Department desires to enter into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communication network for which the City is eligible. The Joint Powers Agreement further provide the City with the ability to add, modify, and delete connectivity, systems, and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection. **Now therefore be it resolved** the City Council of the City of Tower, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Tower on behalf of its Prosecuting Attorney and Police Department, are hereby approved. Copies of the two Joint Power Agreements are attached to this Resolution and made a part of it.
2. That the Breitung Township Police Chief, Jesse Anderson, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Lind Keith, City Clerk Treasurer is appointed as the Authorized Representative's designee.

3. That the City Attorney, Andrew R Peterson, or his or her successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign and subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, James R Cope is appointed as the Authorized Representative's designee.

4. That Josh Carlson, Mayor for the City of Tower, and Linda K Keith, The City Clerk Treasurer are authorized to sign the State of Minnesota Joint Powers Agreements.

The motion carried unanimously.

A motion was made by Broten and supported by Dougherty to accept the Joint Powers Agreement as presented by the Bureau of Criminal Apprehension. The motion carried unanimously.

A motion was made by Dougherty and supported by Broten to donate \$100.00 to the Saint Louis County Fair Board. The motion carried unanimously.

A motion was made by Dougherty and supported by Broten to authorize the Tower Firemen's Relief Association to apply for a special event liquor license for the 4th of July Chili Cook Off Fundraiser with the required \$1,500,000.00 liquor liability insurance policy. The motion carried unanimously.

A motion was made by Broten and supported by Dougherty to authorize the Take A Kid Fishing Committee to conduct lawful gambling within the corporate city limits of Tower. The motion carried unanimously.

A motion was made by Dougherty and supported by Broten to designate the City's official newspaper as the Timberjay. The motion carried unanimously.

A motion was made by Dougherty and supported by Broten to set the 2016 Fee Schedule as follows:

CITY OF TOWER		LEASES, LICENSES, RATES, PERMITS		2016
			AMOUNT	
LEASES:	Boathouses	\$	500.00	
	Hunting Shacks	\$	550.00	
	Hangars		.27 per sq ft commercial	

		330.00	Minimum rate
		14 cents per square foot	non-commercial
	City Lots	\$ 150.00	
	Tower Leases	2,000 /year	
	Cabins	5% of appraised value	
	Liquor Store	\$500/month	
	Hoodoo Point		
	Docks	\$500.00 Per Side	
LICENSES:	Liquor on sale	\$ 2,750.00	
	Liquor off sale	\$ 150.00	
	3.2 beer on sale	\$ 150.00	
	3.2 beer off sale	\$ 150.00	
	Wine on sale	\$ 100.00	
	Sunday Liquor	\$ 200.00	set by State
	Cigarettes	\$ 150.00	
	Dog/Cat	\$ 5.00	
RATES:	Civic Center all day	\$ 250.00	
	Civic Center part day	\$ 50.00	
	Kugler Fire Protection	\$ 100.00	per residence
	Campground	\$ 2,300.00	seasonal
	Campground Surcharge	\$1.00 per day per camper including seasonal	
	Water	44.75 per quarter	
	Sewer	77.25 per quarter	
		Minimum water/sewer per quarter \$150.00	quarter: \$186
PERMITS:	Building Permits	0.15	per sq ft (500 to 4000 sq ft)
			\$
	Maximum Building Permit		600.00
			\$
	Minimum Building Permit		50.00
	Vendors	\$ 25.00	
	Sign Permits	\$ 50.00	
	Event Permits	\$ 200.00	
<u>OTHER FEES:</u>			
	Copy of Zoning Ordinance	\$ 5.00	
	Copy of Charter	\$ 5.00	
	Fence Permit	\$ 25.00	
	Conditional Use Permit	\$ 100.00	
	Variance Request	\$ 100.00	
	Water Connection Fee	\$ 1,500.00	
	Sewer Connection Fee	\$ 1,500.00	
	Fireworks - Retail	\$ 100.00	
	Building Permit - Deck	\$ 25.00	
	Pit Run Gravel	\$2.00/yard	

Subdivision Fees	\$	500.00
Grave Digging	\$	400.00
Grave Digging Weekend	\$	800.00
Farmer's Market / Festival Fee	\$	200.00
Failure to file for a Building, Fence, Deck Permit Fee	\$	250.00

The motion carried unanimously.

A motion was made by Broten and supported by Carlson to change the Assistant Fire Chief Pay to \$275.00 per month, Fire Secretary Pay to \$50.00 per month, and the Captain Safety Officer Pay to \$225.00. Councilor Dougherty abstained. Councilor Broten assented. Mayor Carlson assented. The motion carried.

A motion was made by Dougherty and supported by Carlson to establish the 2016 reorganization as follows:

City of Tower Reorganization 2016		Rate
Acting Mayor	Lance Dougherty	
City Attorney	Cope & Peterson	
City Engineer	Short, Elliott, & Hendrickson	
City Depositories	Frandsen Bank & Trust Embarrass Vermilion Federal Credit Union	
Designated Investment Consultant	Nick Skarich (Dougherty & Company LLC)	
Monthly Meeting Date, Time, & Place	Second & Fourth Mondays 5:30PM City Council Chambers	
Check Signatories (Mayor & Clerk)	Josh Carlson Linda Keith	
Official Newspaper	Timberjay	
EMT Work Loss Reimbursement Rate	\$20.00 Per Hour	
Meal Reimbursement	Dinner	\$ 25.00
	Lunch	\$ 20.00

	Breakfast	\$ 15.00
Mileage Reimbursement	Per Federal Mileage Rate	\$ 0.54
Zoning Administrator	Linda Keith	
Planning & Zoning Commission	Linda Keith - Zoning Administrator (2018)	
(1 Council Rep & Zoning Administrator 3 yr Terms)	William Hiltunen (2016)	
	Dan Broten (2017)	
	John Niemiste (2016)	
	Steve Altenburg (2017)	
Harbor Committee	Josh Carlson (Council Rep)	
	Linda Keith (City Hall)	
	Steve Altenburg (At Large)	
Emergency Management Director	Bob Dale	\$ 200.00
Public Utilities Commission	William Hiltunen	
	Josh Carlson	
Public Property Commission	Dan Broten	
	Lance Dougherty	
Tower Breitung Wastewater Board	William Hiltunen	
	Lance Dougherty	
Joint Powers Recreation Board	Joan Broten	
	Linda Keith	
Liquor Commission	Brad Matich	
	Dan Broten	
	Breitung Police Chief J Anderson	
Fire Department	Chief - Steve Altenburg	\$ 500.00
	Assistant Chief - Lance Dougherty	\$ 275.00
	Secretary - Stephanie Carlson	\$ 50.00
	Training Officer - Brad Matich	\$ 200.00
	Captain / Safety Officer - Mike Raj	\$

		225.00
Ambulance Department	Supervisor - Matt Tuchel	\$ 1,300.00
	Assistant Supervisor - Steve Altenburg	\$ 600.00
	Assistant Supervisor - Dena Suihkonen	\$ 400.00
	Training Officer - Nick Levens	\$ 400.00
Gambling Commission	Dan Broten	
	Lance Dougherty	
Airport Commission	Sheldon Majerle	
	Bruce Carlson	
	Rick Worringer	
	John Burgess	
	Linda Keith	
Forestry Board	Sheldon Majerle (2017)	
(3 Yr Terms 1 Council Rep)	Steve Wilson (2017)	
	Bob Heisel (2016)	
	(2016)	
	Joan Broten (2015) Council Rep	
Ambulance Commission	Matt Tuchel	
	William Hiltunen	
	Lance Dougherty - Alternate	
Police Commission	Lance Dougherty	
	Linda Keith	
	Steve Altenburg	
Gundersen Trust	Gretchen Niemiste (2016) (AL)	
(3 yr Terms) (3 at Large, 2 Forest Board Members & 2 Council Rep)	Linda Keith (2017) (AL)	
	Sheldon Majerle (2016) (FB)	
	Lance Dougherty (2018) (CR)	
	Valerie Lenci (2017) (AL)	
	(2019) FB	
	Josh Carlson (2018) (CR)	
Commercial Rehabilitation	Brad Matich	

Josh Carlson
Diane Meehan
Sunday Young

Charter Commission

Randy Johnson
Jodi Reichensperger
Steve Altenburg

Stephanie Carlson
Sheldon Majerle

Lodging Tax Commission

Josh Carlson
Linda Keith

Board of Adjustment

(3 Yr Terms must be residents of City)

Sheldon Majerle (2017)
Dan Broten (2016)
Lance Dougherty (2015)

Grievance Committee

Josh Carlson
Lance Dougherty
Steve Altenburg

**AFSCME Negotiation
Committee**

Full Council

MAPE Negotiation Committee

Full Council

**Employee Relations
Committee**

Lance Dougherty
Josh Carlson
William Hiltunen - Alternate

**Tower Economic Development
Authority**

Josh Carlson - President
Lance Dougherty - Vice President
William Hiltunen
Brad Matich
Joan Broten
Linda Keith - Secretary

Blight Officers

Full Council

Maintenance Supervisor
Maintenance Assistant
City Clerk - Treasurer
Deputy Clerk - Treasurer

Blight Committee

Brad Matich
Josh Carlson
Lance Dougherty
Steve Altenburg

**Community Coalition Joint Powers
Board**

Delegate: Joan Broten
Alternate: Lance Dougherty

Main Street Committee

Joan Broten - Council Rep
Stephanie Carlson
Marshall Helmberger

**Tower Breitung Area Fire &
Rescue Board**

Josh Carlson
Lance Dougherty

The motion carried unanimously.

A motion was made by Broten and supported by Dougherty to pay all bills. The motion carried unanimously.

A motion was made by Broten and supported by Dougherty to adjourn. Time out was 6:30PM.

Respectfully submitted,



Linda K Keith
City Clerk Treasurer