

City Council Meeting
Regular Meeting
City of Tower
January 28, 2019
Monday @ 5:30PM
City Council Chambers

The regular meeting of the Tower City Council was called to order by Mayor Kringstad.

Present: Anderson, Beldo, Fitton, and Kringstad

Absent: Abrahamson

Also Present: L Keith

Visitors: Jason Chopp (SEH), Steve Altenburg, Orlyn Kringstad, Jodi Summit, John Burgess, Michael Wood, and Tony Sikora

A motion was made by Fitton and supported by Anderson to table items 3 Closed Council Meeting (Employee Misconduct Allegations) and 4 Closed Council Meeting for Performance Evaluation. Councilors Anderson, Beldo, and Fitton assented. Mayor Kringstad dissented. The motion carried.

A motion was made by Fitton and supported by Anderson to accept the remainder of the agenda as presented. The motion carried unanimously.

Correspondence:

Correspondence was received from Saint Louis County advising That over the coming months they would be updating their Hazardous Mitigation Plan and are looking for community support in their efforts.

A motion was made by Fitton and supported by Anderson to accept the documents and evidence that the City Clerk Treasurer has provided as the true and correct records of the City of Tower and that at no time were the documents changed, adjusted, etc. Councilors Anderson, Beldo, and Fitton assented. Mayor Kringstad abstained. The motion carried.

A motion was made by Fitton and supported by Beldo to enter in to the easement agreement as prepared by Mark Welch in regards to the alley located to the North of the homes located on the 500 block of North Third Street. The motion carried unanimously.

A motion was made by Fitton and supported by Anderson to adopt the City Hall Access Policy as presented by the City Clerk Treasurer with the addition of statement requiring that any party wishing to gain access to city facilities shall show a business

need for such access. The motion carried unanimously. A copy of the policy is on file with the City Clerk's Office.

A motion was made by Fitton and supported by Beldo to review and potentially update the Data Retention Policy at the next regular meeting. The motion carried unanimously.

A motion was made by Beldo to appoint Steve Abrahamson as Acting Mayor. The motion died for lack of a second.

A motion was made by Anderson and supported by Beldo to appoint Kevin Fitton as the Acting Mayor. Councilors Anderson and Beldo assented. Councilor Fitton abstained. Mayor Kringstad dissented. The motion carried.

A motion was made by Fitton and supported by Anderson to approve the following 2019 Consultants and Service Providers:

City of Tower Reorganization	
2019 Consultants & Service Providers	
City Attorney	Andy Peterson, Cope & Peterson
City Attorney (Bonds & Developments)	Christopher Virta, Fryberger, Buchanan, Smith & Frederick
City Engineer	Short, Elliott, & Hendrickson
City Depositories	Frandsen Bank & Trust Embarrass Vermilion Federal Credit Union
Designated Investment Consultant	Nick Skarich (Dougherty & Company LLC)
Check Signatories (Mayor, Acting Mayor & Clerk)	Orlyn Kringstad Kevin Fitton Linda Keith
Ambulance Petty Cash Account Signatories	Steve Altenburg, Ambulance Director Josh Villebrun, Assistant Ambulance Director Dena Suihkonen, Ambulance Supervisor Matt Tichel, Ambulance Training Officer
Official Newspaper	Tower News

The motion carried unanimously.

A motion was made by Fitton and supported by Beldo to approve the following 2019 Reimbursement Rates:

City of Tower Reorganization		
2019 Reimbursement Rates		Rate
Meal Reimbursement	Dinner	\$ 25.00
	Lunch	\$ 20.00
	Breakfast	\$ 15.00
Mileage Reimbursement	Per Federal Mileage Rate	54.5 Cents
EMT Work Loss Reimbursement Rate		\$20.00 /hr

The motion carried unanimously.

A motion was made by Fitton and supported by Beldo to request the Charter Commission provide a recommendation for a new member. The motion carried unanimously.

A motion was made by Fitton and supported by Anderson to approve the following Business & Economic Development Commissions:

City of Tower Reorganization	
2019 Business & Economic Development	
Tower Economic Development Authority	
Council Rep	Rachel Beldo (2022)
Council Rep	Brooke Anderson (2020)
Resident	Steve Wilson (2019)
Secretary	Terri Joki-Martin
Business Owner (and/or Resident)	(2022)
At Large	Steve Peterson Sr. (2021)
Resident	Joan Broten (2019)
Business Owner (and/or Resident)	Richard Hanson (2020)
5:00PM	City Council Chambers

Store Front Loan Committee	
Council Rep	Rachel Beldo
Mayor	Orlyn Kringstad
Clerk Treasurer	Linda Keith
Frandsen Rep	Roxie Woods
EVFCU Rep	Sunday Young

The motion carried unanimously.

A motion was made by Fitton and supported by Anderson to approve the following Gundersen Forest Commissions:

City of Tower Reorganization	
2019 Gundersen Forest	
Gundersen Trust	
(Forestry Board)	Sheldon Majerle
(Council Rep)	Orlyn Kringstad
(Council Rep and Forestry Board)	Brooke Anderson
Secretary (At Large)	Linda Keith
Resident	Jesse Gornick
Resident	Mike Larsen
Resident	Josh Carlson
Forestry Board	
	Sheldon Majerle (2019)
	Mike Larsen (2019)
	Doug Carter Jr. (2021)
	Brian Clennon (2020)
	Brooke Anderson (2021)

The motion carried unanimously.

A motion was made by Fitton and supported by Beldo to approve the following Planning & Zoning Commissions:

City of Tower Reorganization	
2019 Planning & Zoning	
(Resident)	Steve Altenburg (2022)
Vice Chairman (Council Rep)	Kevin Fitton (2020)
Resident	Steve Abrahamson (2019)
Resident	Morgen Carlon (2021)
Business Owner (And/or Resident)	Jolene Herberg (2023)
Zoning Administrator	
	Linda Keith
Board of Adjustment	
Resident	Sheldon Majerle (2020)
Resident	Mike Larsen (2019)
Council Rep	Steve Abrahamson (2021)
Blight	
Blight Officer	Mayor
Blight Officer	City Clerk Treasurer
Blight Committee	Deputy Clerk Treasurer
Blight Committee	Maintenance Working Foreman
Blight Committee	Maintenance Worker
Blight Committee	Full Council

The motion carried unanimously.

A motion was made by Fitton and supported by Beldo to approve the following EMS commissions and positions:

City of Tower Reorganization		
2019 Ambulance Department		
		Rate
Director	Steve Altenburg	
Asst Director	Josh Villebrun	\$ 500.00
Asst Director	Dena Suihkonen	\$ 300.00
Training Officer	Matt Tuchel	\$ 550.00
Ambulance Commission		
Director	Steve Altenburg	
Council Rep	Rachel Beldo	
City Representative	Linda Keith	
October 7:00PM		
Emergency Management		
		Rate
Director	Jesse Anderson	\$ 200.00
2019 Fire Department		
		Rate
Fire Chief	Steve Altenburg	\$ 500.00
Assistant Chief	Lance Dougherty	\$ 275.00
Captain/Safety Officer	Mike Raj	\$ 250.00
Secretary	Paige Olson	\$ 50.00
Training Officer	Josh Carlson	\$ 250.00
Police Commission		
Clerk Treasurer	Linda Keith	
Council Rep	Steve Abrahamson	
Resident	Steve Altenburg	

The motion carried unanimously.

A motion was made by Fitton and supported by Beldo to approve the following Utility Commissions:

City of Tower Reorganization	
2019 Tower Breitung Wastewater Board	
Council Rep	Brooke Anderson
Council Rep	Steve Abrahamson
Alternate	Orlyn Kringstad
Public Utilities Commission	
Resident	
Council Rep	Kevin Fitton

The motion carried unanimously.

A motion was made by Fitton and supported by Beldo to approve the following personnel related commissions:

City of Tower Reorganization	
2019 Personnel Committees	
Employee Relations	
	Kevin Fitton
	Rachel Beldo
	Orlyn Kringstad
City Council Chambers	
Grievance Committee	
Council Rep	Brooke Anderson
Council Rep	Steve Abrahamson
Tower Citizen	Steve Altenburg
City Council Chambers	
AFSCME Negotiation Team	
	Orlyn Kringstad
	Steve Abrahamson
	Brooke Anderson
	Rachel Beldo
	Kevin Fitton
Teamster's Negotiation Team	
	Orlyn Kringstad
	Steve Abrahamson
	Brooke Anderson
	Rachel Beldo
	Kevin Fitton

The motion carried unanimously.

A motion was made by Fitton and supported by Anderson to approve the following 2019 Airport Commission:

City of Tower Reorganization	
2019 Tower Airport Commission	
	Sheldon Majerle
	Doug Carter Jr.
	Rick Worringer
	John Burgess
	Linda Keith

The motion carried unanimously.

A motion was made by Fitton and supported by Beldo to approve the following commissions and committees:

City of Tower Reorganization	
2019 Alcohol & Gambling	
Liquor Commission	
Council Rep	Brooke Anderson
Resident	Dena Suihkonen
Police Chief	Dan Nylund - Chief
Gambling Commission	
Council Rep	Rachel Beldo
Tower Citizen	Jesse Gornick

The motion carried unanimously.

A motion was made by Fitton and supported by Anderson to approve the following Parks & Recreation Commissions:

City of Tower Reorganization	
2019 Parks & Rec	
Lodging Tax	
	Kevin Fitton
	Steve Abrahamson
	Linda Keith
Joint Powers Rec Board	
	Linda Keith
Alternate	Brooke Anderson
& Oct Hoodoo Point Committee	
	Brooke Anderson
	Kevin Fitton
	Linda Keith

The motion carried unanimously.

A motion was made by Fitton and supported by Anderson to adopt the 2019 City of Tower Fee Schedule as follows:

		AMOUNT	
LEASES:	Boathouses	\$ 550.00	
	Hunting Shacks	\$ 550.00	
	Hangars	.27 per sq ft commercial	
		.13 per sq ft non-commercial	
		\$330.00 minimum rate	
	City Lots	\$ 150.00	
	Cabins	.5% of appraised value	
	Liquor Store	\$ 500.00	
	Hoodoo Pt Docks	\$ 500.00	Per Side
LICENSES:	Liquor On Sale	\$ 2,750.00	
	Liquor Off Sale	\$ 100.00	
	Wine On Sale	\$ 100.00	
	Sunday On Sale	\$ 200.00	Set By State
	Sunday Off Sale	\$ 25.00	
	Liquor Temp License	\$ 20.00	1 - 4 Days
	Cigarettes	\$ 150.00	
	Dog/Cat	\$ 10.00	One Time Fee
RATES:	Civic Center All Day	\$ 250.00	
	Civic Center 1/2 Day	\$ 50.00	
	Kugler Fire Protection	\$ 100.00	Per Residence
	Water	\$ 124.50	Quarterly Minimum
	Sewer	\$ 126.65	Quarterly Minimum
	Water/Sewer Combo	\$ 202.50	Quarterly Minimum
	Water Off	\$ 79.00	Quarterly
	Sewer Camera	\$ 150.00	
PERMITS:	Building Permits	.15 per sq ft	500 - 4000 sq ft
	Min Building Permit	\$ 50.00	
	Max Building Permit	\$ 600.00	
	Vendors	\$ 25.00	
	Sign Permits	\$ 50.00	
	Event Permits	\$ 200.00	
	Fence Permits	\$ 25.00	
	Deck Permit	\$ 25.00	
	Conditional Use Permit	\$ 100.00	
	Failure to file a Building, Fence, Deck Permit	\$ 250.00	

The motion carried unanimously.

A motion was made by Fitton and supported by Beldo to approve the resignation of Ari Picard and the termination of Tera Kultala. The motion carried unanimously.

A motion was made by Fitton and supported by Beldo to approve a Pay Estimate # 1 in the amount of \$3,800.00. The motion carried unanimously.

A motion was made by Beldo and supported by Fitton to authorize SEH to file the official close out of the 2016 Airport Project. The motion carried unanimously.

A motion was made by Fitton and supported by Beldo to approve Amendment #1 to the 2019 Ski Trail Grant increasing the allotment by \$750.00. The motion carried unanimously.

A motion was made by Anderson and supported by Fitton to transfer \$1,500.00 from reserves into the Council's Continuing Education expenditure. The motion carried unanimously.

A motion was made by Fitton and supported by Anderson to adjourn. Time out was 7:33PM.

Respectfully submitted,



Linda K Keith
City Clerk Treasurer