

City of Tower
Regular Meeting
August 12, 2019
Monday @5:30 PM
Tower Civic Center

The regular meeting of the Tower City Council was called to order by Mayor Orlyn Kringstad.

Present: Abrahamson, Beldo, Kringstad, Majerle, Shedd

Absent: None

Also Present: A. Lamma

Visitors: Dale Horihan, Julie Horihan, Jeff Hill, Tony Sikora, Joseph Pelawa, Dave Rose, Randy Pratt, John Burgess, Jodi Summit, Marshall Helmlinger, Deb Setterberg, Dave Setterberg, Lee Peterson, Amy Hinkel, Robin Majerle, Nancy Larson, Ron Abrahamson, Richard Hanson, Matt Bolf, Steve Altenburg, Robert Keith

Motion by Beldo supported by Shedd to accept the agenda with the following additions: 6.11 Grants Management Report; 7.7 Storage of Emergency Vehicles; 8.12 Sign for Your Boat Club; 8.13 Charter and 8.14 Vermilion Trail Joint Powers Board. All yes. Motion carried.

Motion by Beldo supported by Majerle to approve the minutes of June 10, 2019. All yes. Motion carried.

Motion by Beldo supported by Abrahamson to approve the minutes of July 8, 2019. All yes. Motion carried.

Motion by Majerle supported by Abrahamson to approve the minutes of July 22, 2019. All yes. Motion carried.

Motion by Abrahamson supported by Beldo to approve the minutes of August 5, 2019. All yes. Motion carried.

Public Input:

Dave Rose spoke about the floating docks that could possibly be used so that the trail could be right next to the river.

Correspondences:

An email sent by Clint Hughes thanked the Ambulance Crew for taking good care of their property that is being rented by the City.

Reports:

Harbor Developer - no report

SEH Engineer, Matt Bolf, updated the council on the City Project Review Meeting, the Hoodoo Point Campground sewer repairs needed, the Harbor Town Home Development, Pine

Street Reconstruction, LCCMR Trails Project, Tower Airport Projects, Lamma Manufacturing, Capital Improvement Plan and the Water Treatment Plant.

Besides his regular monthly reports, Ambulance Director Altenburg, reported on the progress of the new ambulance, part time ALS position, and issues with the Fund Accounting Program.

The Tower Fire Department monthly report was received.

Officer Jim Battin presented the Police Report.

TEDA minutes, treasurer's report, Main Street Committee report, and Disk Golf Project were presented to the Council.

A walk through of the Lamma Building will take place Thursday afternoon, August 15, 2019, to make sure that it is ready for occupancy.

Motion by Kringstad supported by Abrahamson to appoint a committee of Mayor Kringstad, Councilor Abrahamson, TEDA President - Stephen Peterson and Lamma Manufacturing Rep Dale Horihan to be present for this walk through.

All yes. Motion carried.

Airport activity was reported by John Burgess. He also has been working with Nancy Larson and MNDot on a grant for the airport apron project completed in 2016 that still has \$100,000 possible for reimbursement.

Treasurer's report was given by Ann Lamma. A meeting will be set up with the Budget and Finance Committee to look at ways of reducing expenses.

Hoodoo Point Manager, Randy Pratt, reported that several trees were lost in the last storm that came through. The Wi-Fi project will be starting this Tuesday. A Hoodoo Point Committee Meeting will be held on Tuesday, September 10, 2019 at 10:00 am at the campground.

Information from the Planning and Zoning Board included minutes from their last meeting on July 23, 2019.

Newly hired Grants Director, Nancy Larson, gave updates on the following projects:

- 1) Standing Bear Marina – final payment received, project closed out June 27, 2019.
- 2) Lake Vermilion Cultural Center – City was fiscal agent for this project. Final payment received and project closed out June 27, 2019.
- 3) Lake Vermilion Trail JPB – City was acting agent. Project closed out in August 2019.
- 4) Main Street Project – welcome sign to be installed August 15. Final report and final reimbursement will be submitted by the end of August 2019.
- 5) Lamma Manufacturing – final report and final reimbursement will be submitted by the end of August 2019.

- 6) Residential Redevelopment – grant has been awarded to the City for removal of a basement at 711 Main Street.
- 7) Harbor Trails Phase 1 - project deadline June 30, 2019, final report due by August 16, 2019. Total project cost is \$802,903, LCCMR Grant is \$679,000 and city responsibility is \$123,903.
- 8) Trailhead, boat launch, and parking area Phase 2 – project completion deadline is June 30, 2020. This project is on hold until all issues with Phase 1 have been resolved.

Motion by Abrahamson supported by Beldo to accept all reports from officers, engineers, commissions and committees. All yes. Motion carried.

Motion by Kringstad supported by Beldo to reorganize the Employee Relations Committee, new committee includes Mayor Kringstad, Rachael Beldo, and Richard Hanson. All yes. Motion carried.

Motion by Majerle supported by Abrahamson to approve the Resolution for the Crack/Seal Project and authorize the mayor and clerk/treasurer to sign the documents. State of Minnesota Agreement No. 1034918 and State Project No. A6918-30. All yes. Motion carried.

Motions by Majerle supported by Abrahamson to have the clerk/treasurer contact the League of MN Cities Insurance Trust and move ahead with a claim for loss of a laptop and data. All yes. Motion carried.

Final details on the Lamma Building are being worked out between the IRRR, TEDA and Lamma Manufacturing staff.

Motion by Shedd supported by Majerle to sign a Memorandum of Understanding. All yes. Motion carried.

The clerk/treasurer presented minutes from the past that stated all reports received from Officers, Commissions and Committees were to be written reports. All minutes were presented that stated agendas were to be ready by noon on Friday before a Monday meeting.

Motion by Abrahamson supported by Shedd to grant permission for the Vermilion Country School to made minor modifications to the building to allow for broadband. All yes. Motion carried.

Motion by Shedd supported by Beldo to revise the committee, who will look into storage of emergency vehicles to Shedd, Majerle, Altenburg and the clerk/treasurer. All yes. Motion carried.

Work on the street lights will be brought up at the next City Project Review Meeting.

Motion by Beldo supported by Majerle to purchase a laptop/tablet for the Maintenance Department and to allow up to \$1000 for this purchase. All yes. Motion carried.

Motion by Shedd supported by Abrahamson to purchase a new security system for the Depot and accept the proposal from Advantage-Systems Group minus the fire alarm inspection fee of \$480/year. All yes. Motion carried.

Councilor Majerle wanted to pursue options for sale and or use of the lots known as the Forestry Property. An old development agreement surfaced and the developer still think they have rights to the property.

Motion by Abrahamson supported by Beldo to forward the agreement to the city attorney. All yes. Motion carried.

A discussion was held on advancing the ambulance department towards a part-time ALS department. The council would like more time to investigate and understand this development.

A discussion was held on a request from the Planning and Zoning Department to move ahead with public hearings on Ordinance No. 20, Sec 6 & 7 and Ordinance #82, Article 15.

Motion by Abrahamson supported by Beldo to ask the City Attorney what you can or cannot do in the city right-of-way. All yes. Motion carried.

Motion by Abrahamson supported by Beldo to hire Ashley Moravitz to clean at City Hall for three hours a week @\$15/hour. All yes. Motion carried.

Motion by Abrahamson supported by Shedd to post the job opening for City Clerk/Treasurer after all information is reviewed by the Employee Relations Committee. All yes. Motion carried.

Motion by Abrahamson supported by Beldo to approve the Resolution Authorizing the City of Tower to Make Application to and Accept Funds from the Department of Iron Range Resources and Rehabilitation for residential demolition on the Trailhead Property Project. All yes. Motion carried.

Your Boat Club has asked for permission to install a monument style sign. Zoning Administrator Abrahamson will check this out.

A discussion was held on the latest charter. More research will be done.

Motion by Abrahamson supported by Beldo to place Nancy Salminen and alternate Terri Joki-Martin on the Lake Vermilion Joint Powers Board. The motion was withdrawn. More information is needed to determine who can be on this board.

Motion by Abrahamson supported by Beldo to pay the bills. All yes. Motion carried.

Motion by Abrahamson to adjourn. Time: 8:25 PM

Respectfully submitted,

Ann Lappa
Clerk/Treasurer