

Tower Airport Commission November 26, 2019, Meeting Minutes

Mission Statement: Identify issues at the Tower Municipal Airport (the "Airport") needing resolution, and to do so in the best interests of the City of Tower and the long-term development of the Airport. Recommend to the Tower City Council actions needed that will help resolve identified issues and help the Airport prosper.

The meeting was called to order at 10:30 a.m. by Chairman John Burgess

- **Roll Call:** John Burgess, Rick Worringer, Sheldon Majerle, and Doug Carter
- **Visitors:** Mayor Kringstad
- **Motion:** Approve previous meeting minutes by Majerle, second by Carter. Approved

Discussion Topics

- As per discussion by Chairman Burgess and Clerk Ranau with MNDOT and SEH, the MN State 5010 inspection will be this year, and also tree removal for this year will be put in the CIP and costs covered 70/30 by MNDOT. Tower's share will be \$750.
- In November, a circuit board in the Airport Fuel Pump failed, and was replaced by Minnesota Petroleum.
- The mid-field taxiway will be closed for the winter until April 1, NOTAMed accordingly
- Backdraft Magazine called the City to renew an ad in their magazine. The unknown ad request was cancelled.
- Tower may receive \$150,000 in grant money from EVM, possibly in December
- There is a hump developing on the runway in the vicinity of the west taxiway. The Commission will monitor this condition for possible repair
- It was decided that in lieu of overtime to clear the airport due to a major snow event, NOTAMs will be posted to close the airport until the maintenance department has a reasonable window of opportunity to accomplish the task
- There have been some issues with the private contractors that plow hangar aprons, and discussion of this issue included the idea of Tower Maintenance removing the snow that accumulates in front of all the hangars to a distance of 5 or 10 feet from the hangar fronts.

Motion was made by Worringer, and seconded by Carter, to confer with the Maintenance Department regarding their opinions as to removing all the snow from the hangar areas. Vote passed unanimously.

Motion was made by Worringer, and seconded by Carter, that the meeting be adjourned. A vote was taken, and the meeting was adjourned at 11:20 am.

The next regularly scheduled meeting will be held on Tuesday, January 28, 10:30 a.m., at the City Hall.