



CITY OF TOWER  
Special City Council Meeting Minutes  
Tower Civic Center / e-GoToMeeting

April 2, 2020

## 1. Call to Order

Orlyn Kringstad called the Tower City Council meeting to order at 5:30 pm.

## 2. Roll Call

Present (in order of seating): Councilor Sheldon Majerle, Councilor David Setterberg, Mayor Orlyn Kringstad, Councilor Mary Shedd\*

Absent: Councilor Rachel Beldo

Staff present: interim co-Ambulance Director Josh Villebrun, interim co-Ambulance Director Dena Suihkonen, interim-Assistant Fire Chief Paige Olson, and Clerk/Treasurer Victoria Ranua

Media present: Marshall Helmberger (Timberjay)\*

Others: Lee Peterson\*, John Bassing\*, Tim Lillquist\* and two individuals unknown to the Clerk\*.

\*e-attendees

## 3. New Business

### 3.1 Job Postings / Application / Hiring for Ambulance / Fire Staff

#### Ambulance

A motion by Majerle to post for a new temporary position of Ambulance Driver under this emergency declaration along with on-going EMT/EMR postings adding confidential to the job description. Second by Setterberg. Motion passed unanimously.

A motion by Shedd to temporary allow staff, Ambulance Commission Representative, Mayor to hire front-line emergency staff (EMT, EMR, Ambulance Drivers) during this state of emergency. Second by Setterberg. Motion passed unanimously.

A motion by Majerle to hire Danielle Boettcher as an emergency responder. Second by Setterberg. Motion passed unanimously.

#### Fire

A motion by Setterberg to appoint Paige Olson as Fire Chief. Second by Shedd. Motion passed unanimously.

A motion Majerle to appoint Shawna Gawboy, Marshall Helmberger, Jessie Hinkel, Victoria Ranua, and Jordan Purkat as firefighters. Second by Setterberg. Motion passed unanimously.

### **3.2. City Communications**

A motion by Shedd to approve the posting of City Communications by the Mayor on online platforms with elevated content approved a Councilor and City Attorney. Second by Setterberg. Supported by Kringstad, Setterberg, and Shedd. Majerle Dissented. Motion passed.

### **3.3. Emergency Declaration, Resolution 2020-020**

A motion by Setterberg to approve Resolution 2020-020 Declaring a Local Emergency. Second by Shedd. Motion passed unanimously.

### **3.4. MN Department of Revenue COVID-19 Local Board of Appeal and Equalization Meetings**

Clerk/Treasurer Ranua presented information that this year's Local Board of Appeal and Equalization will be held telephonically through the County.

### **4. Adjourn**

Motion to adjourn by Setterberg at 6:15pm.

Respectfully submitted,



Victoria Ranua  
Clerk/Treasurer

Approved by Council on:

Monday, April 13, 2020