

City of Tower  
City Council  
Regular Meeting  
May 11, 2020  
Monday @ 5:30 PM  
Electronic Meeting: GotoMeeting

1. Call to Order / Roll Call
2. Accept Agenda
3. Accept minutes of March 16, 2020 (Special Meeting), April 13, 2020 (Regular Meeting), April 27, 2020 (Special Meeting) and revisiting the October 15, 2019 minutes.
4. Public Input
5. Consent Agenda
  - 5.1 Reports
  - 5.2 DNR Special City Deer Hunt Approval
6. Unfinished Business
  - 6.1 Ambulance Director Ad-hoc Hiring Committee
  - 6.2 Ambulance / Fire Hall Security
  - 6.3 Prospectors Trail Easement Update
  - 6.4 Audit Update, Special Meeting
7. New Business
  - 7.1 Ancient Cedar Trail Park Designation
  - 7.2 Ordinance Water Conservation
  - 7.3 Airport Snow Removal Equipment (SRE) Project Approval
8. Pay the Bills
9. Adjourn

Electronic Meeting Instructions

City of Tower: Regular City Council Meeting  
Mon, May 11, 2020 5:30 PM - 8:00 PM (CDT)

**Please join my meeting from your computer, tablet or smartphone.**

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CITY OF TOWER  
Regular City Council Meeting Minutes  
Tower Civic Center

October 15, 2019

**1. Call or Order/ Roll Call**

Orlyn Kringstad called the Tower City Council meeting to order at 5:31pm.

Present (in order of seating): Mary Shedd, Steve Abrahamson, Orlyn Kringstad, Rachel Beldo, Sheldon Majerle

Staff present: Fire Chief and Ambulance Director Steve Altenburg, Clerk/Treasurer Victoria Ranua, Interim Clerk/Treasurer Ann Lamppa, Deputy Clerk Treasurer Terri Joki-Martin

Contractors present: City Engineer Matt Bolf, Grants Manager Nancy Larson

Media present: Tony Sikora (Tower News), Marshall Helmberger (Timberjay), Jodi Summit (Timberjay)

Others: Ronald Abrahamson, Amy Hinkel Ronaldo Noyes, Gary Ross, Dave Setterberg, Deb Setterberg, Robyn Majarle, Lee Peterson, Jim Bassing, Dave Rose, Joseph Pelawa and three known individuals to the Clerk.

**2. Approval of Agenda**

There were three additions to the agenda and two removals. The additions were a 6.1. SEH application for payment, 9.8 Reorganization, and 10.8 Contract for Attorney on criminal matters. Removals were 10.2 Purchasing Policy and 10.4 New Hire – B. Garrison EMT.

Abrahamson made a motion to accept the amended agenda. Motion seconded by Shedd. Motion passed unanimously.

**3. Approval of minutes of September 9, 2019, September 23, 2019 and September 30, 2019.**

Motion by Beldo to accept the minutes of the September 9, 2019 regular City Council meeting as presented. Seconded by Abrahamson. Motion passed unanimously.

Motion by Kringstad to accept the minutes of September 23, 2019 regular City Council meeting as presented. Seconded by Mary Shedd. Motion passed unanimously.

Motion by Abrahamson to accept the minutes of the September 30, 2019 special City Council meeting as presented. Seconded by Mary Shedd. Motion passed unanimously.

**4. Public Input**

TEDA member Marshall Helmberger addressed allegations from citizen/Fire Chief/Ambulance Director Steve Altenburg concerning the City of Tower loan to Tower Harbor

Shores. He presented a written copy of his public address to the Council. Copy on file in Clerk's Office.

**5. Correspondences**

None received.

**6. SEH Engineering Report**

SEH Engineer Matt Bolf addressed a report on various projects. His written report was included in the Council Packet.

**6.1 Application for Payment on TEDA Manufacturing Building (Lamppa Manufacturing)**

A motion by Shedd to accept the sink change order. Second by Beldo. Motion passed unanimously.

A motion by Shedd to pay Lenci for \$15,366.45. Second by Abrahamson. Motion passed unanimously.

A motion by Abrahamson to pay Lenci for \$18,875.00. Second by Shedd. Motion passed unanimously.

**7. Grant Management Reports.** No action.

**8. Review Department / Commission Reports.**

The Council received all the reports. Council will review at October 28 Council meeting.

**9. Unfinished Business**

**9.1 Joint Powers Board for the Vermilion Trail representative alternate**

A motion by Shedd to have Nanci Salminen appointed the alternate for the Vermilion Trail representative. Seconded by Beldo. The motion carried.

**9.2 Hoodoo Point Campground – 10-year lease limit**

A motion by Shedd to have approve a ten-year lease limit on all new year-round campsite lessee's, with existing lessee's grandfathered in. Seconded by Beldo. Motion carried with Kringstad, Shedd, and Beldo voting in the affirmative, and Majerle and Abrahamson voting nay.

**9.3 American Tower lease**

A motion by Majerle to approve lump sum payment from American Tower. Seconded by Shedd. Motion failed with Kringstad, Shedd, Abrahamson, and Beldo voting nay and Majerle voting in the affirmative.

Beldo made a motion to table the topic and have the existing lease brought before the Council and seek outside help in reviewing the terms of American Tower's offer. Seconded by Majerle. Motion passed unanimously.

A motion by Steve Abrahamson to have the existing lease brought before the Council and seek outside help in reviewing the terms of American Tower's offer. Seconded by Shedd. Motion passed unanimously.

#### **9.4 Storage Units – Fire Department**

A motion by Beldo to retain the existing storage units, explore options for rebuilding the fire damaged garage, and request the Fireman Relief Association assist in paying for the storage units. Seconded by Steve Abrahamson. Motion passed unanimously.

#### **9.5 TEDA Lamppa Building - concrete bids**

A motion by Shedd to accept Broten Construction bid for the concrete work on the second-half of the TEDA manufacturing building for lessee Lamppa Manufacturing. Seconded by Beldo. Motion passed unanimously.

#### **9.6 Conditional Use Permit - Dave Rose request**

Kringstad made a motion to bring this made to the City Council for approval. Motion seconded by Majerle.

#### **9.7 Budget FY2020**

Ann Lamppa provided an overview of changes to the budget. No action taken.

#### **9.8 Reorganization**

Motion by Majerle to replace Victoria Ranua with Ann Lamppa within the City's reorganization chart. Seconded by Beldo. Motion carried unanimously.

#### **10. New Business**

##### **10.1 Office Hours**

A motion by Beldo to approve office hours of 8:00 AM to 4:30PM. Seconded by Shedd. The motion carried.

##### **10.3 Authorities, Boards, Commissions, Committees - Secretaries**

Motion by Shedd to prepare a job description for commission secretaries for the Council to review. Seconded by Beldo. Motion carried.

##### **10.5 Training - December Fire Training**

A motion by Beldo to approve use of the Civic Center for Fire Training. Seconded by Shedd. The motion carried.

**10.6 Contract - Fireworks**

A motion by Beldo to enter into a Fireworks Contract with Premier Pyrotechnics. Seconded by Abrahamson. The motion carried unanimously.

**10.7 Contract - Auditor**

A motion by Kringstad to accept the contract as presented. Seconded by Majerle. The motion carried unanimously.

**10.8 Contract - Attorney Criminal Matter**

A motion by Beldo to table the issue. Seconded by Abrahamson. The motion carried unanimously.

**11. Pay the Bills**

A motion was made by Abrahamson to pay the bill. Seconded by Beldo. The motion carried unanimously.

**12. Adjourn**

Motion to adjourn by Steve Abrahamson.

Respectfully submitted,



Victoria Ranua  
Clerk/Treasurer

Approved by Council on:

11/25/19



CITY OF TOWER  
**Special City Council Meeting Minutes**  
Tower Civic Center

March 16, 2020

**1. Call to Order**

Orlyn Kringstad called the Tower City Council meeting to order at 5:25 pm.

**2. Roll Call**

Present (in order of seating): Councilor Sheldon Majerle, Councilor Rachel Beldo, Mayor Orlyn Kringstad, Councilor Mary Shedd

Absent: Councilor David Setterberg

Staff present: interim co-Ambulance Director Josh Villebrun, interim co-Ambulance Director Dena Suihkonen, and Clerk/Treasurer Victoria Ranua, EMT Tammie Dowden, EMT/Firefighter Dean Dowden

**3. Unfinished Business**

**3.1 Infrastructure, Resolution 2020-0XX Bonding Bill**

A motion by Beldo to approve Resolution 2020-019 authorizing the application for Minnesota Public Facilities for the City of Tower Water Main and Tower Breitung Wasterwater Board Water Treatment Facility Upgrades. Second by Majerle. Motion passed unanimously.

**3.2 Covid-19 Response: EMS workers, City Buildings**

Information verbally presented on actions taken internally since the Governor declared a peacetime state of emergency on March 13, 2020. Inventory of existing PPE following EMSRB recommendation and efforts to obtain additional PPE. Civic Center renters are self-canceling events.

**3.3 Fire Department**

*3.3.1 Resignations*

A motion by Shedd to accept the resignation of Stephanie Carlson (Britt, MN), Josh Carlson, Lance Dougherty, Brad Matich, Bobby Anderson, Jesse Gornick from the Fire Department and send them a letter of thanks for their service. Second by Beldo. Motion passed unanimously.

*3.3.2 Interim Officers*

A motion by Beldo to delegate the appointment of interim officers to Mayor Kringstad and Clerk/Treasurer Ranua. Second by Shedd. Motion passed unanimously.

*3.3.3 Applicants*

Clerk/Treasurer Ranua shared that there have been five applicants but that the application on file with the Clerk's office contained problematic questions and should be updated. There are no interim officers available to review the applicants and determine if they are viable candidates for the Fire Department.

*3.3.4 Posting of Positions*

A motion by Beldo to work on new job description [of vacant positions] and amend a necessary. Second by Shedd. Motion passed unanimously.

*3.3.5 Emergent issues, if any*

A motion by Beldo to approve getting bids for a Fire Hall electronic entry keypad. Second by Majerle. Motion passed unanimously.

3.3 Ambulance Service

*1.1.1 Resignations*

A motion by Beldo to accept resignation of Robert Dicastmirro from the Ambulance Department and send him a letter of thanks for his service. Second by Shedd. Motion passed unanimously.

*1.1.2 Interim Officers*

A motion by Shedd to accept both Josh Villebrun and Dena Suihkonen as co-interim Ambulance Director. Pay will be an equal split of the combined Ambulance Director and 1<sup>st</sup> Assistant Ambulance Director salaries. Second by Beldo. Motion passed unanimously.

*1.1.3 Posting of Positions*

A motion to establish a sub-committee of the co-interim directors (Villebrun and Suihkonen), the City ambulance commission member (Beldo), and the Clerk/Treasurer (Ranua) to review job descriptions of Ambulance Personal [for future posting]. Second by Beldo. Motion passed unanimously.

*1.1.4 Emergent issues, if any*

The owners of the rented Ambulance paid-on-call staff house have indicated that they intend to sell their house and that they would like the City to vacate by April 12, 2010. A motion by Beldo to explore alternative temporary housing for the paid-on-call staff. Second by Shedd. Motion passed unanimously.

**4. Adjourn**

Motion to adjourn by Shedd.

Respectfully submitted,

Victoria Ranua  
Clerk/Treasurer

Approved by Council on:



CITY OF TOWER  
e-Regular City Council Meeting Minutes  
via GoToMeeting

April 13, 2020

### 1. Call to Order

Orlyn Kringstad called the e-Tower City Council meeting via GoToMeeting to order at 5:33 pm.

### 2. Roll Call

Present: Councilor Sheldon Majerle, Councilor Rachel Beldo, Mayor Orlyn Kringstad, Councilor Mary Shedd, Councilor David Setterberg

Staff present: Fire Chief Paige Olson, interim co-Ambulance Director Dena Suihkonen, interim co-Ambulance Director Josh Villebrun, Clerk/Treasurer Victoria Ranua, Hoodoo Point Campground Manager Randy Pratt, City Attorney Mitch Brunfelt, City Engineer Matt Bolf, Police Chief Dan Nyland, EMT Tammie Dowden

Media present: Marshall Helmberger (Timberjay)

Others: John Bassing, Jeff Hill, Julie Horihan, Tim Lilliquist, Lee Peterson, Todd Ranua, Dave Rose, Frank Zorbitz, three unknown individuals

\* All attendees were electronic via GoToMeeting

### 3. Approval of Agenda

Shedd made a motion to accept the agenda. Motion second by Majerle. Kringstad, Majerle, Setterberg, and Shedd affirmed. Beldo could not be heard. Motion passed via roll call vote.

### 4. Approval of Minutes of February 10, 2020

A motion by Beldo to approve the minutes of March 9, 2020. Second by Majerle. Motion carried unanimously via roll call vote.

A motion by Beldo to table the minutes of March 16, 2020. Second by Shedd. Motion carried unanimously via roll call vote.

A motion by Setterberg to approve the minutes of April 2, 2020. Second by Majerle. Beldo abstained due non-attendance. Motion carried unanimously.

### 4. Public Input

None.

## **5. Correspondence**

### **5.1 Tower-Soudan Historic Society, RE Online Cemetery Record Bill**

A motion by Kringstad to pay one third of the annual online cemetery record. Second by Setterberg. Motion carried unanimously via roll call vote.

## **7. Consent Agenda**

### **7.1 Airport, State Grant Funding for obstruction removal, Resolution 2020-021**

### **7.2 Fire Department: MN DNR Volunteer Fire Assistance Grant \$5,000 Structural Turnout Gear**

### **7.3 Reports**

A motion by Majerle to accept the Reports as presented. Second by Shedd. Motion carried unanimously by roll call vote.

A motion by Kringstad to accept to the amended consent agenda. Second by Shedd. Motion carried by unanimously by roll call vote.

## **8. Unfinished Business**

### **8.1. Hoodoo Point Campground Sewer Issue**

City Attorney Brunfelt gave an overview of a March 10, 2020 meeting between the City, USA, and SEH, Inc. regarding the unresolved issues on the Hoodoo Point sewer project. USA

A motion by Shedd to sign an agreement between the City, Utility Infrastructure of America, Inc. and SEH, Inc. to close out the 2017 Hoodoo Point sewer project. Second by Setterberg. Motion carried unanimously by roll call vote.

## **9. New Business**

### **9.1 Initiative: "Tidy up Tower/Soudan"**

Kringstad gave an overview of a citizen-led initiative, "Tidy Up Tower/Soudan", a two-day event, that may involve the help of City maintenance staff and possibly the purchase of dump tickets. Motion by Kringstad to support Tidy Up Tower/Soudan. Second by Shedd. Motion carried unanimously by roll call vote.

### **9.2 Hoodoo Point Campground: Seasonal Leases under COVID-19**

Seasonal spaces at Hoodoo to open May 1 as per lease and in compliance with current State Governor Executive Order related to COVID-19. Given the lack of clarity for other campground usage, tabled the discussion of monthlies and nightlies until May 4, 2020.

**9.3 Ambulance Commission: Transfer Mileage Contribution**

Motion by Shedd to accept the Ambulance Commission's recommendation of the rate \$1.66/mi for transfer mile in the pending 2020 Ambulance Vehicle Replacement Agreement. Second by Majerle. Motion carried unanimously by roll call vote.

**9.4 Ambulance: Business Plan**

Council review two business plan proposals. There was no money budgeted for these proposals. No action taken beyond a suggestion to explore other options or seek funding for these proposals.

**9.5 Ambulance: Posting of Ambulance positions**

No action taken. Interim Ambulance Directors, Clerk/Treasurer, and Councilor Beldo to review position descriptions and pay rates.

**10. Pay the Bills**

A motion was made by Majerle to pay the bills. Second by Shedd. The motion carried unanimously.

**11. Adjourn**

Motion to adjourn by Majerle at 8:57pm.

Respectfully submitted,

Victoria Ranua  
Clerk/Treasurer

Approved by Council on:



April 27, 2020

## 1. Call to Order

Orlyn Kringstad called the Tower City Council meeting to order at 6:00 pm.

## 2. Roll Call

Present: Councilor Sheldon Majerle, Councilor Rachel Beldo, Mayor Orlyn Kringstad, Councilor Mary Shedd, Councilor David Setterberg

Staff Present: Fire Chief Paige Olson, interim Ambulance Director Dena Suihkonen, resigned interim Ambulance Director Josh Villebrun, Clerk/Treasurer Victoria Ranua, EMT Tammie Dowden

Others: John Bassining, Dave Rose, Lee Peterson, Richard Baratta, Brian Madesn, Tim Lilliquist, and several other unknown individuals

## 3. Business

### 3.1 Hoodoo Point Campground Update, Informational Only

Emergency Executive Order 20-38 provided more clear instructions for campgrounds through May 18, 2020. Hoodoo Point Campground will abide by this order. No action needed.

### 3.2 Ambulance, co-interim Ambulance Director resignation

Co-interim Ambulance Director Josh Villebrun resigned effective April 20, 2020. Beldo made a motion to accept the resignation and to send a letter of thanks for his service. Second by Shedd. Motion passed unanimously via a roll call vote.

### 3.3 Ambulance Business Plan Update

Shedd made a motion to approve moving forward with obtaining a business plan for the ambulance service from the Minnesota Small Business Development Center. Second by Setterberg. Motion passed unanimously via a roll call vote.

### 3.4 Ambulance Job Postings

Setterberg made a motion to approve posting the Ambulance Director position. Second by Majerle. Motion passed unanimously via a roll call vote.

**3.5 Planning Zoning Commission Appointment**

Motion by Beldo to approve appointing Joe Morin to the Planning / Zoning Commission. Second by Shedd. Motion passed unanimously via a roll call vote.

**3.6 Zoning Administrator Posting**

Motion by Shedd to posting the Zoning Administrator position with letters of interest due by May 7, 2020. Second by Setterberg. Motion passed unanimously via a roll call vote.

**3.7 Non-Commercial Hangar Lease Sale**

Motion by Majerle to accept the sale of a airport hangar 4 / hangar lease from Jim Nelson to Richard Baratta. Second by Shedd. Motion passed unanimously via a roll call vote.

**4. Adjourn**

Motion to adjourn by Majerle.

Respectfully submitted,

Victoria Ranua  
Clerk/Treasurer

Approved by Council on:

## EMT's / On Scene & Assisting Agencies

2020 RUNS	Bill #	Month	Day	Unit	POC/PPC											Orig
						1	2	3	4	5	6	7	8	9	10	
001	2001001	Jan	01	2	1	2032	2012	4001	4003	4004	4009	2017				5
002	2001002	Jan	01	2	1	2032	2012	4003	2017							5
003	2001003	Jan	01	2	1	2032	2012	4003								5
004	2001004	Jan	04	2	4	2022	2082	0575	4013							8
005	2001005	Jan	05	2	4	2012	2032									13
006	2001006	Jan	06	2	3	2076	2082									12
007	2001007	Jan	06	2	3	2076	2082	2032	2029	4001	4013					1
008	2001008	Jan	09	2	3	2076	2029	2017	4004	2023						6
009	2001009	Jan	10	2	3	2076	2029									2
010	2001010	Jan	10	2	4	2029	2017	2023	4003	4004						5
011	2001011	Jan	10	2	4	2029	2032	2023	4003	4015	4010					4
012	2001012	Jan	11	2	4	2029	2086									3
013	2001013	Jan	13	2	3	2029	2076	4001								3
014	2001014	Jan	14	2	3	2017	2029	4004	2023							6
015	2001015	Jan	15	2	4	2029	2034	4004	2023							2
016	2001016	Jan	17	3	4	2029	2034	4004	2023							6
017	2001017	Jan	17	2	4	2047	2031									12
018	2001018	Jan	17	3	4	2029	2032									8
019	2001019	Jan	18	3	4	2029	2034	2051	2033	2023	4004	4010	4013			8
020	2001020	Jan	18	3	4	2032	2012									12
021	2001021	Jan	18	3	4	2029	2034	2015	2023	4004	4010					4
022	2001022	Jan	19	3	4	2029	2034									8
023	2001023	Jan	19	2	4	2029	2017	2023	4004							5
024	2001024	Jan	22	3	3	2029	2017	2023	4004							6
025	2001025	Jan	22	2	3	2029	2032	4015								12
026	2001026	Jan	23	3	3	2076	2017	4004	4003							5



060	2002060	Feb	16	1	4	2034	2051	2022	4004	2023								4
061	2002061	Feb	16	1	4	2034	2051	2022										13
062	2002062	Feb	17	1	1	2047	2017											12
063	2002063	Feb	21	1	1	2076	2032	4004										4
064	2002064	Feb	23	1	3	2029	2076	2023	4004									6
065	2002065	Feb	24	1	3	2076	2034											12
066	2002066	Feb	26	1	1	2076	2017	4001	4002									3
067	2002067	Feb	26	1	3	2032	2034											12
068	2002068	Feb	29	2	3	2032	2034	4002	4003	4004	4009	4010						5
069	2002069	Feb	29	2	3	2032	2029	2023	2017	4003	4004	2076						5
070	2002070	Feb	29	2	3	2032	2012	2028	4003	4004								5
071	2003071	Mar	03	2	2	2012	2032	2017	2028	4013	4003	4004	4009					5
072	2003072	Mar	03	2	1	2012	2032											2
073	2003073	Mar	04	2	4	2029	2017	2086	2015									1
074	2003074	Mar	05	2	4	2022	2034	2072	4013									3
075	2003075	Mar	06	2	3	2029	2017	2086	4001									1
076	2003076	Mar	06	3	4	2047	2076	4004	4009	2023								6
077	2003077	Mar	06	2	3	2022	2082	2017	0575	2029	4001							1
078	2003078	Mar	06	2	4	2022	2051	2034	4005									10
079	2003079	Mar	09	2	4	2032	2012	4001										2
080	2003080	Mar	09	2	3	2013	2031	2017										3
081	2003081	Mar	09	3	4	2022	2015											14
082	2003082	Mar	10	2	1	2076	2017	4004										6
083	2003083	Mar	11	2	3	2034	2017	2047										1
084	2003084	Mar	12	2	4	2034	2072											6
085	2003085	Mar	13	2	4	2051	2022	2017	4004									6
086	2003086	Mar	15	2	4	2017	2031	2047										1
087	2003087	Mar	18	2	4	2022	2034	2051	4007									7
088	2003088	Mar	19	2	3	2032	2022	2051	2034	2047	4002	4010	4011					1
089	2003089	Mar	19	2	3	2032	2022	2051	2034	2047	4002	4010	4011					1
090	2003090	Mar	19	2	3	2032	2022	2051	2034	2047	4002	4010	4011					1
091	2003091	Mar	20	2	1	2032	2012											2
092	2003092	Mar	21	2	4	2047	2034	2022	2017	2031	2033	4014						3

093	2003093	Mar	22	2	4	2047	2017	2022	2034	2051	4008	4013	4012			8
094	2003094	Mar	22	2	4	0575	2047	2022	2021							1
095	2003095	Mar	25	2	1	2012	2032	4004	4010	4013	2028					4
096	2003096	Mar	26	2	3	2017	2051	4004	4010							4
097	2003097	Mar	26	2	3	2017	2051	4004	4010							4
098	2003098	Mar	28	2	3	2012	2032	2082								1
099	2003099	Mar	29	2	4	2032	2022	4005								10
100	2003100	Mar	31	2	2	2012	2032	2017	4004							2
101	2004101	Apr	01	2	3	2012	2017	2032								1
102	2004102	Apr	02	2	3	2017	2022									1
103	2004103	Apr	04	2	4	2002	2017	2022								3
104	2004104	Apr	07	2	2	2017	2076	2071								1
105	2004105	Apr	07	2	1	2017	2076									1
106	2004106	Apr	07	2	3	2076	2017	4001								1
107	2004107	Apr	11	2	4	2017	2022	2034	2051	4007	4013					7
108	2004108	Apr	13	2	1	2017	2012	4004								6
109	2004109	Apr	19	2	4	2022	2002	2017	2032	4004	2023					6
110	2004110	Apr	23	2	4	2022	2034	2072	2021	2023	4004					6
111	2004111	Apr	26	2	4	2022	2082	2017	4004							4
112	2004112	Apr	28	2	3	2022	2017									1
113	2004113	Apr	29	1	2	2002	2017	2009	2022	2034						1

<i>Dest</i>	<i>Type</i>	<i>Time of Call</i>
24	34	2248
24	34	0248
13	34	0839
17	30	1648
23	40	1306
17	40	0947
13	26	1659
13	31	1512
24	39	1217
13	26	1829
24	38	2041
24	29	1040
13	34	1428
13	29	2134
13	30	1534
14	26	1311
23	40	0640
13	25	1753
13	36	1907
17	40	1935
24	36	1907
13	25	1101
24	35	1932
13	25	0254
17	41	2149
24	39	0008

<b>PIN #</b>	<b>EMT Staff</b>	<b>Response Count</b>
2029	Altenburg, S	40
2018	Battin, J	0
2032	Dowden, D	37
2012	Dowden, T	24
2076	Gilbert,H	22
2014	Hannan, M	0
2015	Heglin, A	3
2020	Jacobson, K	0
2028	Nelson, P	5
2034	Schmidt, J	28
2051	Schmidt, S	15
2022	Suihkonen, D	30
2047	Tuchel, M	14
2021	Villebrun, J	2
		0
		0
		0

<b>#</b>	<b>ORIGIN CODES</b>	<b>Total</b>
1	Tower	22
2	Local Clinics	7
3	Breitung	10
4	Greenwood	9
5	Fortune Bay	15
6	B.F. Reservation	19

<b>PIN#</b>	<b>EMR Staff</b>	<b>On Rig</b>
		0
2031	Burgess, S	4
2082	Dicasmirro, R	10
2017	Freshour, S	51
2086	Larsen, M	5
2072	Martin-Joki, T	6
2087	Matich, B	0
573	Northrup, M	0
2070	Nylund, D	1
2033	Peterson, S	3
2023	Strong, Kristal	26
575	Suihkonen, O	4
		0

<b>PIN #</b>	<b>Assisting Agencies</b>	<b>Dept</b>
4001	Breitung PD	PD
4002	Tower/Breitung	Fire
4003	Fortune Bay	EMS
4004	Greenwood	Fire/Ems
4005	Eagles Nest	Fire/Ems
4006	Ely	Ems
4007	Embarrass	Fire/Ems
4008	Pike/Sandy	Fire/Ems
4009	Nett Lake/BIA	PD
4010	Sheriff Dept	
4011	State Patrol	

24	39	1607
19	40	1425
17	40	1517
24	26	1404
17	40	1846
13	37	1125
24	26	1018
13	25	1232
13	29	1657
13	28	1342
14	29	1858
17	40	2036
13	25	1732
24	26	2032
13	25	2121
21	25	1720
17	41	2204
18	40	0600
13	31	0037
21	27	0835
13	31	0834
13	25	1016
14	25	1546
17	40	0558
14	39	1141
24	26	1816
12	37	1439
12	26	2056
13	32	1544
24	37	1642
13	35	2126
17	33	0901
13	26	1742

7	Embarrass	3
8	Vermilion Lk	8
9	Kugler	0
10	Eagles Nest	3
11	Other	0
12	Ely Hos.	10
13	ESS Virginia	4
14	Cook Hos.	2
15	ESS N. Pines	0
16	Hibbing Hos.	1

4012	Vermilion Lake	Fire/Ems
4013	Virginia	ALS
4014	Air Medical	
4015	Other	

#	Destination	Total
1	Tower	1
12	Ely Hopital	5
13	Ess Viginia	38
14	Cook Hospital	12
15	N. Pines Aurora	0
16	UMCM Hibbing	0
17	Ess Duluth	12
18	Millier Dwan	1
19	St Lukes	4
20	Metro	0
21	Intercept	2
22	Air Medical	1
23	Other	2
24	No Transport	35

Month	2020 Calander	2020
Jan	January	37
Feb	February	33
Mar	March	30
Apr	April	13
May	May	0
Jun	June	0
Jul	July	0
Aug	August	0
Sep	Sepember	0
Oct	October	0
Nov	November	0
Dec	December	0
		113

Time	12 Hr. Equivalent	Total
0100	1 AM - 2 AM	4
0200	2 AM - 3 AM	2
0300	3 AM - 4 AM	0
0400	4 AM -5 AM	1
0500	5 AM -6 AM	1
0600	6 AM -7 AM	3

13	30	0658
1	40	0904
17	40	1330
13	25	0949
13	29	2303
17	40	2208
24	42	0757
19	40	1003
24	42	0187
13	26	0423
13	27	1317
13	34	0709
24	30	1521
24	26	1549
13	28	0758
24	26	1415
24	34	1431
14	26	1711
12	25	2242
13	31	1552
24	30	1942
19	40	1730
14	35	1803
19	25	1505
14	39	0720
13	34	0140
24	26	1410
13	25	0012
24	36	0124
24	36	0124
24	36	0124
24	31	1018
22	33	1135

#	Type of Call	Total
25	Sickness	16
26	Injury	22
27	Diabetic	2
28	Allergic	2
29	Pain/Bleeding	5
30	Respiratory	7
31	Chest Pain/Cardiac	6
32	Stroke	3
33	STEMI	2
34	Alcohol/Drugs	7
35	Behavioral/Psych	3
36	MV Accident	5
37	Snowmobile	3
38	Water Accident	1
39	Other	9
40	Transfer	15
41	ALS Transfer	2
42	FIRE	2
43	Standby	1

0700	7 AM - 8 AM	5
0800	8 AM - 9 AM	7
0900	9 AM - 10 AM	6
1000	10 AM - 11 AM	8
1100	11 AM - 12 PM	5
1200	12 PM - 1 PM	4
1300	1 PM - 2 PM	7
1400	2 PM - 3 PM	7
1500	3 PM - 4PM	11
1600	4 PM -5 -PM	5
1700	5 PM -6 PM	6
1800	6 PM - 7PM	5
1900	7 PM -8 PM	5
2000	8 PM - 9 PM	5
2100	9 PM - 10 PM	4
2200	10 PM -11 PM	6
2300	11 PM - 12 AM	1
2400	12 AM - 1 AM	4

24	39	0706
24	26	2050
13	32	1118
24	39	1223
24	39	1313
14	25	1049
12	31	2214
24	25	0805
24	26	1532
24	26	0956
24	43	1330
24	26	0028
14	30	0825
12	26	1521
13	26	1053
14	39	0807
13	32	1001
13	26	1236
14	25	0923
14	30	0832
13	26	2239

POC/PPC #	Type of staff	Total
1	POC Only	15
2	2 POC and PPC	6
3	1 POC + PPC	42
4	PPC only	50

On
11
7
15
42
3
1
3
1
4
15
3

3
11
2
4

2019
36
38
34
36
47
53
68
50
45
54
44
43
548

AIRPORT MANAGER REPORT TO THE CITY COUNCIL  
April 2020

April was quiet at the Tower Airport until the Covid 19 funding issues appeared. The Airport Commission was notified that we were eligible for 100% funding from the FAA rather than the usual Federal 90%; State 5% and local 5% for the storage building we were planning to build in 2021 to house the airport lawn care and snow maintenance equipment. We were calculating a cost to the City of \$17,500, which will now be a savings to the City, and we will be able to accelerate the building project to 2020 rather than 2021.

Two days later, the commission was notified that we would receive an additional \$20,000 for operating and maintenance costs. We have up to four years to use these funds. This, too, is a Covid 19 funding program.

We were unable to meet in April so we met May 4, 2020. This was a conference call with SEH, the engineering firm we are working with for the building project. We are seeking City Council approval for this project on May 11<sup>th</sup>.

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**MEETING DATE:** May 11<sup>th</sup>, 2020

**AGENDA ITEM:**

**PREPARED BY:** Paige Olson, Fire Chief

**AGENDA ITEM:** Reports: Fire Department

**DISCUSSION:**

Training: Fire Classes have started. New applicants are now doing the online portion of classes. We be doing the hands on skills and testing for Firefighter 1 May 29, 30 & 31. We have training on Tuesday May 12<sup>th</sup> for EVOG and Wednesday May 13<sup>th</sup> to relay water from hydrants back to the truck. I started Leadership courses on Monday May 4<sup>th</sup>.

Standard Operating Procedure: Continuing to use the 1993 Standard Operating Procedures until versed in this well-written nearly 30-year-old document.

Equipment: All new Applicants have been sized for gear and it be here in 7-8 weeks.

Aerial: Took 35 minutes to get started. Questioning why we need this truck, when it never gets used, just sits in the hall.

Hose Inspection: scheduled for the crew.

**Community Coaching, Inc.****Grants Management – City of Tower – Activity Report**

April 2020

Nancy Larson

<b>Date</b>	<b>Hours Charged</b>	<b>Time</b>	<b>Contacts</b>	<b>Outcome</b>
4/6/20	.5	AM	Devin Ceglar/auditor; Shawn McMahon-SEH; Victoria;	Airport close out reports and grant pay summaries for 2016 grant; initiated requests for 2018 airport grant documents; status update from Shawn on 2018 grant-it has not been closed out yet and Shawn has requested again from MnDOT; city should then get retainage amount from grant through SWIFT when project is closed. A draft close out report should be emailed to the city when it is prepared (they did not send the 2016 draft report to my knowledge so be sure to watch for this 2018 report).
4/7/20	1.5	AM	Shawn McMahon-SEH; Don Berre-MNDOT;	Research on 2018 and 2019 airport grants; gathering of grant pay documents; AR ledgers; contractor invoice; requested Matt Bolf to include the 2019 airport grant on project committee agenda
4/8/20	.5	AM	Shawn McMahon; Don Berre-MNDOT;	2018 documents received; 2019 documents received; forwarded to city and auditor
4/9/20	1.5	PM	Shawn McMahon; Don Berre-MnDOT	Research on FAA application; scope of work; SEH agreement; bidding docs; runway crack sealing done in fall 2019 and snow removal equipment building design partially done; FAA may be offering 100% of funding
4/13 &14/20	0	AM	Victoria; Whitney Ridlon-IRRR	Grant information-Blandin, Compeer Financial; LCP; FEMA AFG; For future grant opportunities for emergency service PPR and equipment; Progress Report to IRRR on application grant





**CITY COUNCIL  
DEPARTMENT/COMMITTEE REPORT**

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**COUNCIL MEETING DATE** May 11, 2020  
**DEPARTMENT / COMMITTEE** Planning/Zoning Commission  
**PREPARED BY** Steve Altenburg, Planning/Zoning Commission Chair

**DATE OF MOST RECENT MEETING** April 28, 2020  
**MEMBERS PRESENT** Steve Altenburg, Mary Shedd, Joe Morin, Michael Shultz, Marshall Helmberger

**MEMBERS ABSENT** None  
**OTHERS PRESENT** Dave Rose, Victoria Ranua, Orlyn Kringstad

**DATE OF NEXT MEETING** May 26, 2020

**ACTIVITY HIGHLIGHTS**

**ITEM 1** New Business - Shedd/Helmberger elected Chair/Secretary

**RECOMMENDATION TO COUNCIL  
WITH RATIONAL (including  
dissention)**

**TIMELINE  
LEAD MANAGER AND  
NEEDED PERSONNEL SUPPORT  
OVERVIEW/ BACKGROUND  
KEY IMPLICATIONS**

**FINANCIAL IMPACT** None

**LEGAL** None

**HUMAN RESOURCES** None

**ATTACHMENTS** None

**ITEM 2** Unfinished Business - Dave Rose

**RECOMMENDATION TO COUNCIL  
WITH RATIONAL (including  
dissention)**

**TIMELINE  
LEAD MANAGER AND  
NEEDED PERSONNEL SUPPORT  
OVERVIEW/ BACKGROUND**

Letter from City Attorney Read by Ranua stating CUP issued by way of 60 day rule. Extensive discussion on what is actually allowed under permit as ordinances and other agencies rules still must be followed. Further questions for City attorney proposed. Validity of original application questioned as it was not an approved use when submitted.

**KEY IMPLICATIONS**

**FINANCIAL IMPACT**



**CITY COUNCIL  
DEPARTMENT/COMMITTEE REPORT**

**LEGAL  
HUMAN RESOURCES**

**ATTACHMENTS**

City Attorney letter

**ITEM 3  
RECOMMENDATION TO COUNCIL  
WITH RATIONAL (including  
dissention)**

Unfinished Business – City Land Use Permit  
Will need City Councils final approval.

**TIMELINE  
LEAD MANAGER AND  
NEEDED PERSONNEL SUPPORT  
OVERVIEW / BACKGROUND**

New Permit approved by PnZ, no motion to forward to City for approval recorded in PnZ minutes (may not be necessary, clerk/treasurer can determine).

**KEY IMPLICATIONS**

**FINANCIAL IMPACT** None

**LEGAL** None

**HUMAN RESOURCES** None

**ATTACHMENTS**

None

<b>ITEM 4</b>	Review of Ordinance 82 / St. Louis County Zoning
<b>RECOMMENDATION TO COUNCIL WITH RATIONAL (including dissention)</b>	
<b>TIMELINE</b>	
<b>LEAD MANAGER AND NEEDED PERSONNEL SUPPORT</b>	Joe Morin and Marshall Helmberger
<b>OVERVIEW / BACKGROUND</b>	Commission agreed to use St Louis Co. ordinances as reference to update City of Tower ordinances including R3 setbacks (agenda item 8.4)
<b>KEY IMPLICATIONS</b>	
<b>FINANCIAL IMPACT</b>	None
<b>LEGAL</b>	None
<b>HUMAN RESOURCES</b>	None
<b>ATTACHMENTS</b>	None

# Colosimo, Patchin & Kearney, Ltd.

[www.colosimolaw.com](http://www.colosimolaw.com)

Attorneys at Law

## MAIN OFFICE & MAILING ADDRESS

Law Center Building  
301 Chestnut Street  
Virginia, MN 55792  
**(218) 741-4500**

## BRANCH OFFICE

16 West 3rd Avenue N  
Aurora, MN 55705  
**(218) 229-2565**

Mitchell J. Brunfelt, J.D.  
John M. Colosimo, J.D.  
Michael K. Kearney, J.D.  
Joel B. Lewicki, J.D.  
Nancy A. Roe, J.D.

Michael J. Patchin, Retired

April 28, 2020

MR. DAVE ROSE  
13378 SKYLINE DRIVE  
SPICER, MN 56288

**VIA E-MAIL ONLY**  
**[daverose4949@gmail.com](mailto:daverose4949@gmail.com)**

RE: Application to City of Tower for Conditional Use Permit in Tower Harbor  
North Zoning District

Dear Mr. Rose:

I am the City Attorney for the City of Tower. The City asked me to review the historical records and information regarding an application for a Conditional Use Permit ("CUP") that you had originally submitted to the City back in December 2015 to construct and operate a seasonal recreational vehicle park on your land located at Lake Avenue South/HooDoo Point Road, which said land is located in the Tower Harbor North Zoning District.

Based upon my review of the records and information in this matter, I have concluded that you have been automatically granted the CUP for which you applied, by operation of what is commonly referred to as the "60-day Rule" under Minn. Stat. Sec. 15.99. This statutory provision requires that, when an individual or entity submits a land-use or zoning application to a city, the city has only 60 days to take action either officially approving or denying the application. If the city fails to take action to either approve or deny the land-use or zoning permit, then, by operation of state statute, the request is automatically approved.

When you submitted your original CUP application in December 2015, the City had three separate potential actions that it should have taken in relation to your application back at that time. First, if City officials concluded that your application was incomplete or insufficient on its face, then City officials could have rejected your application at that point and returned your original application to you. You then would have had the option to resubmit a more complete or sufficient application.

Second, if the City needed additional time to act on your application or more time to gather information needed in order to properly consider and act on your application, the City could have invoked the 60-day extension period that is

Mr. Dave Rose  
Page 2  
April 28, 2020

provided for in Minn. Stat. Sec. 15.99, Subd. 3(f). In order to have invoked the 60-day extension period, the City would have been required to notify you in writing, prior to the expiration of the initial 60-day period, that the City was invoking the 60-day extension and also stating the reasons for invoking the extension.

Third, absent the City taking either of the actions identified in the preceding two paragraphs, then the City was required, by operation of Minn. Stat. Sec. 15.99, to officially approve or deny your application for a CUP within 60 days from the date when you submitted your initial application to the City. If the City failed to take action either approving or denying your application within that 60-day period, then, upon the expiration of the 60-day period, your application for a Conditional Use Permit is automatically granted.

In my review of the City's historical records and information pertaining to this matter, I did not find any information or records showing or confirming that the City ever outright rejected your initial application and returned it to you as incomplete or insufficient on its face. In fact, the City's documents confirm that the City officially accepted and received your CUP application on December 7, 2015, and the City accepted the \$100 application fee that you paid at that time. Therefore, when the City officially accepted and received your application in that manner, the City was then "on the clock" so to speak and, by operation of state statute, the City then had 60 days in which to officially approve or deny your application for a Conditional Use Permit.

If, for various reasons, the City needed additional time in which to act upon your application, then, as described above, the City did have the option, under Minn. Stat. Sec. 15.99, Subd. 3(f) to extend the initial 60-day period for an additional 60 days. However, in order to invoke this extension, the City would have been required to provide you with written notice of the extension and stating the reasons for the extension. In my review of the City's historical records and information pertaining to this matter, I was not able to locate any documents or records indicating or confirming that the City ever invoked the 60-day extension period under Minn. Stat. Sec. 15.99, Subd. 3(f).

Therefore, since there are no City records or documents indicating or confirming that the City ever took action to officially approve or deny your application for a Conditional Use Permit within the 60-day period required by state statute, then, by operation of state statute, you are automatically granted the Conditional Use Permit for which you had originally applied.

I should emphasize that this Conditional Use Permit simply authorizes you to use the subject property in the manner proposed by you in your application for a Conditional Use Permit (i.e., to construct and operate a seasonal recreational vehicle park on your land). However, to operate this type of a facility on your

Mr. Dave Rose  
Page 3  
April 28, 2020

land, and especially considering its close proximity to Lake Vermilion, there may be additional layers of regulatory approval that you may have to obtain under other applicable City ordinances, through St. Louis County (such as the County Health Department) and possibly through the State of Minnesota (such as the DNR or MPCA) that may regulate certain specific aspects of the recreational vehicle park that you are proposing for your land. It will be up to you to make sure that you obtain all other necessary regulatory approvals and permits to legally and properly construct and operate your proposed seasonal recreational vehicle park.

If you have any final questions or concerns regarding your Conditional Use Permit, please do not hesitate to contact me. Thank you.

Sincerely,

COLOSIMO, PATCHIN & KEARNEY, LTD.



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Mitchell J. Brunfelt  
City Attorney

MJB/fr

cc: Victoria Ranua, Clerk-Treasurer  
Tower Mayor and City Councilors  
Tower Planning & Zoning Commission



# BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

FAX: (218) 753-2407

41 1<sup>ST</sup> AVE • P.O. BOX 6

SOUDAN MN 55782

DAN NYLUND

CHIEF OF POLICE

April 2020

**CALLS: 99**

**CITATIONS/FORMAL CHARGES: 3**

**MONTHLY MILEAGE: 1,228 (TAHOE: 902 EXPLORER: 326)**

**SQUADS:** Current end of the month mileage for the Gold 2012 Chevy Tahoe (Tower) is **94,793**. Current end of the month mileage for the 2017 Ford Explorer is **27,453**.

**ADDITIONAL SHIFTS:** During the month of April the Breitung Police Department worked 0 extra TZD shifts.

**TRAINING:** None.

**MISC:** Check with the CDC for Covid 19 updates.

## CALL SUMMARY

### **CITATIONS/FORMAL CHARGES/ARRESTS:**

- 1 Domestic Assault – Jailed
- 1 No proof of insurance - Citation
- 1 No DL in possession - Citation



[facebook.com/breitungpolicedept](https://facebook.com/breitungpolicedept)



[@breitungpolice](https://twitter.com/breitungpolice)



CITY COUNCIL  
DEPARTMENT/COMMITTEE REPORT

<b>COUNCIL MEETING DATE</b>	May 11, 2020
<b>DEPARTMENT / COMMITTEE</b>	Website Committee
<b>PREPARED BY</b>	Mary Shedd
<b>DATE OF MOST RECENT MEETING</b>	May 8, 2020
<b>MEMBERS PRESENT</b>	Marshall Helmberger, Orlyn Kringstad, Victoria Ranua, Mary Shedd, Jodi Summit
<b>MEMBERS ABSENT</b>	None
<b>OTHERS PRESENT</b>	None
<b>DATE OF NEXT MEETING</b>	None planned, convene as needed
<b>ACTIVITY HIGHLIGHTS</b>	
<b>ITEM 1</b>	<b>Blandin Tower Area Broadband Initiative Grant.</b> Good news! The City was awarded between \$9-10,000 for the proposed City of Tower Website improvement/upgrade project. The final amount will be known when we receive funds, expected by July 2020..  Website committee solicited Request For Information from four companies and received three proposals. The committee met and evaluated all the bids against our project goals, objectives and grant fund budget.  We selected local company Northwoods Professional Group of Tower Minnesota.
<b>RECOMMENDATION TO COUNCIL WITH RATIONAL (including dissention)</b>	None except Council Members should feel free to provide input anytime to any of the project managers about what they would like to see. There will be Oporto review progress and development.
<b>TIMELINE</b>	Summer 2020 with goal for an up-and-running new site by Fall 2020
<b>LEAD MANAGER AND</b>	City: Victoria Ranua and Mary Shedd; TEDA: Marshall Helmberger
<b>NEEDED PERSONNEL SUPPORT</b>	Clerk/Treasurer staff time
<b>KEY IMPLICATIONS</b>	
<b>FINANCIAL IMPACT</b>	None at this time
<b>LEGAL</b>	None
<b>HUMAN RESOURCES</b>	



CITY COUNCIL  
DEPARTMENT/COMMITTEE REPORT

**ATTACHMENTS: None**, but Project description, Request for Information available upon request to Mary Shedd

# 2020 Special Deer Hunt Recommendation Form - Regular Firearms/Muzzleloader

**Please fill out a separate form for each scheduled hunt, and submit one copy to your Regional Wildlife Manager by Monday, April 27, 2020 for review and approval.**

For hunts conducted by State Parks, please coordinate with the Area Wildlife Manager and process through Ed Quinn. Note this form only pertains to state hunters (not permits for Band members).

Approved forms should be sent to Barb Keller, Big Game Program Leader, at [barbara.keller@state.mn.us](mailto:barbara.keller@state.mn.us) or DNR-Wildlife, 500 Lafayette Rd., St Paul, MN, 55155.

---

**Hunt Area Name**

**Hunt Administrator/Contact**

**Address**

**Phone**

**E-mail**

**Hunt Type (check one)**

**Website address with hunt information (if applicable)**

Regular Firearms

Muzzleloader

**Zone/Type Option**

Statewide A 100 (Nov. 7-22)

Statewide A 200 (Nov. 7-15)

Statewide A 300 (Nov. 7-15)

Southeast B (Nov. 21-29)

Muzzleloader (11/28 - 12/13)

Early Antlerless (Oct. 15-18)

Youth Season (Oct. 15-18)

Metro (Nov. 7- 29)

**Dates of Hunt (From/to; e.g. Nov. 7-8)**

**GPS location of hunt (latitude, longitude)**

**Additional Hunt Dates (from/to...only if part of the same hunt)**

**Number of Permits (the number of hunters participating in the hunt)**

**With rare exception, hunters participating in a special hunt will be allowed to use any combination of licenses/permits to take deer in a special hunt regardless of bag limit. Legal bucks must be tagged with a license but bonus permits may be used to take any antlerless deer. If an exception is needed, please contact Barb Keller, [barbara.keller@state.mn.us](mailto:barbara.keller@state.mn.us)**

**Bag Limit (Select from drop-down menu)** *Note: this is specific to this hunt and may be different from the surrounding permit areas. For example, if a special hunt falls within a permit area that is under lottery management and "2 deer" is selected, an individual hunter can tag both deer taken during the special hunt with bonus permits and use his/her license in the deer permit area.*

### **Special Management Strategy**

Antlerless only	Antler Point Restriction	Earn-a-buck
Either-Sex	NA	Other

### **Reason for Special Permit Hunt (check all that apply)**

Deer are causing substantial damage to Ag or Forest Crops  
Unacceptable level of deer vehicle accidents are occurring adjacent or in the unit  
Deer are causing a significant negative impact to native plant communities and/or forest regen. in the unit  
Deer are causing significant negative impact to adjacent landowner's vegetation  
Other

### **Additional comments (e.g., are facilities are available for disabled hunters?)**

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Any questions regarding this form should be directed to Barb Keller, Big Game Program Leader, 651-259-5198 or [barbara.keller@state.mn.us](mailto:barbara.keller@state.mn.us)

### **Approvals (check each and then initial or provide names of each in box below)**

Park Manager/Hunt Administrator  
Area Wildlife Manager  
Regional Wildlife Manager

**From:** [Jason Chopp](#)  
**To:** [clerk.treasurer@cityoftower.com](mailto:clerk.treasurer@cityoftower.com)  
**Cc:** [Matt Bolf](#); [Ron Potter](#); [My](#)  
**Subject:** Fw: Tower easement  
**Date:** Friday, May 8, 2020 11:02:46 AM

---

Hi Victoria,

Please see the request from the Prospector ATV regarding their upcoming easements.

Jason J. Chopp, PE (MN, IN, OH)  
Project Manager | SEH  
615 9th Street North | Virginia, MN 55792  
218.305.4733 direct | 218.780.1988 cell  
sehinc.com  
Building a Better World for All of Us®

----- Forwarded by Jason Chopp/seh on 05/08/2020 10:59 AM -----

From: Ron Potter <[ron@nohvcc.org](mailto:ron@nohvcc.org)>  
To: Jason Chopp <[jjchopp@sehinc.com](mailto:jjchopp@sehinc.com)>  
Cc: Ronald Potter <[Ron.Potter@polaris.com](mailto:Ron.Potter@polaris.com)>, Ely Echo <[elyecho@aol.com](mailto:elyecho@aol.com)>, Nate Eide <[Nate.Eide@co.lake.mn.us](mailto:Nate.Eide@co.lake.mn.us)>  
Date: 05/08/2020 10:58 AM  
Subject: Tower easement

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Jason,

Please request that the Lake County easement request be added to the Special Meeting of the Tower City Council. The bid has been awarded to complete this trail work, including City of Tower land, however we can't turn any dirt until easements are approved. Therefore it is paramount that we keep this effort moving forward as quickly as possible.

If SEH could provide Nate with the legal description information, perhaps Nate can include that into the draft easement language they have with the DNR, so we could present the documents to the City prior to the Special Meeting this month. Then, hopefully the City approve the easements at that meeting and allow work to begin.

Any issues with this approach please let me know

Ron Potter  
Trail Administrator  
The Prospector Trail Alliance  
4004 Swanson Shores  
Ely, MN 55731  
(218) 235-0382





## CITY COUNCIL AGENDA ITEM REPORT

**MEETING DATE:** May 11, 2020

**AGENDA ITEM:** 7.1

**PREPARED BY:** Councilor Mary Shedd

**AGENDA ITEM:** Ancient Cedars Hiking Trail Proposal on City Land

**GOAL AREA & OBJECTIVE:** City of Tower and surrounding area

This proposed foot trail and interpretive nature trail fits well into the city's vision and goals:

**Comprehensive Plan Update 2015.**

*Vision:* ...A place where locals and tourists can enjoy an endless variety of recreation, history, culture, and outdoors activities throughout the year

- **Economic Development Goals**

E2. Tower and Breitung will work to build on the area's tourism cluster.

Action Step E2.1: Support expansion of tourism infrastructure by developing *recreational facilities for hiking/biking....*

- **Recreation and Open Space Goals**

R3. Explore future trail expansion and connectivity both within the Tower and Breitung community and throughout the region.

Action Step R3.4: Tower and Breitung will continue to identify and promote the expansion of new regional trails for ATV's, mountain bikes, snowmobiles, birders, hunters, and hikers.

- **Land Use Goals**

L5 Protect, preserve, and promote available land for recreational and green space uses to expand recreational opportunities year round.

Action Step L5.1: Tower and Breitung will consider area recreational and open space assets and opportunities in their future land use practices.

### **DISCUSSION:**

A partnership of the nonprofits Friends of the Vermilion Country School and the Wagoner Trails Club proposes building a 1.5 mile loop through a spectacular upland white cedar forest located within the city limits of Tower. DNR ecologists have identified the site as primary (never logged) forest with a stand origin of about 1880. The terrain is varied and encompasses deep forest, mossy rock outcrops, cool bog, as well as a traverse of a high ridge with overlooks of the City of Tower and nearby Lake Vermilion.

The City parcel is currently zoned O-1 Open Space (Section 12.01 Permitted Uses include 12.01D. Recreational trails. )

The trail would traverse lands owned by the City of Tower, St. Louis County and a private landowner (see Vicinity Map below). We currently have written trail agreements with St. Louis County and the private landowners. **Now the partnership is looking for a similar agreement with the City of Tower.**

**The City of Tower would be asked to bear no cost in construction or maintenance of this trail.** The partnership has sought funding through grant opportunities from Lake County Power Round Up (awarded



## CITY COUNCIL AGENDA ITEM REPORT

\$2,000 in March 2020) and Northern St Louis Trails Task Force Grant Project (requested \$4,917). The trail would be a wilderness-type trail with a natural tread, which would keep construction costs affordable. The main expenses would be for 400-500 feet of a simple boardwalk through a chronically wet area. (No wetland permit is required to lay down a boardwalk.) Other grant funds would be used for interpretive and directional signs, trailhead kiosks, and some minor trail tread improvements. Future maintenance would be done by volunteers.

This trail represents an extraordinary opportunity given its rare and beautiful forest setting so close to town. Again, the trail would promote the City's recreational and economic goals and objectives of providing enjoyment to local residents and visitors to the community. It would also provide a valuable environmental education opportunity for our schools. And, the trail would provide an opportunity for community volunteerism in constructing the trail and developing interpretive signs.

**FINANCIAL IMPACT: None**

**RECOMMENDED RESOLUTION:**

**ATTACHMENT:**

Proposed Resolution



**RESOLUTION 2020-022**

**RESOLUTION APPROVING TRAIL CONSTRUCTION ON CITY PROPERTY**

Motion by: \_\_\_\_\_ Second By: \_\_\_\_\_

**WHEREAS**, *the City of Tower-Town of Breitung Comprehensive Plan Update 2015* establishes a vision for Tower as "...A place where locals and tourists can enjoy an endless variety of recreation, history, culture, and outdoors activities throughout the year'; and

**WHEREAS**, the Comprehensive Plan's Economic, Recreation and Open Space, and Land Use goals include objectives for future trail expansion and connectivity and to protect, preserve, and promote available land for recreational and green space uses to expand recreational opportunities year round; and

**WHEREAS**, the City of Tower parcels with a County Parcel # of 080-0020-00260 and 080-0020-00270 contain a portion of an old-growth cedar forest; and

**WHEREAS**, this rare and high-quality forest provides an extraordinary recreation opportunity within the City of Tower. The development of the Ancient Cedars Trail would provide a 1.5-mile loop through a spectacular upland white cedar forest; and

**WHEREAS**, the trail would demonstrate a cooperative opportunity for three separate landowners (City, St Louis County, and private landowner) to share in a cooperative project for the benefit of local students, residents and visitors within walking distance of town; and

**WHEREAS**, the cost of building, maintaining, signing, and promoting would be borne by local volunteers, Friends of the Vermilion Country School, and Wagoner Trails Club through grants and volunteer work, with little to no cost to the City; and

**WHEREAS**, the City parcel is currently zoned O-1 Open Space which allows for use of land for recreation trails (Section 12.01 Permitted Uses include 12.01D. Recreational trails);

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF TOWER, MINNESOTA** as follows:

1. By signing this Resolution, Mayor Orlyn Kringstad grants the trail partnership authorization to build and maintain the Ancient Cedars Trail and to execute a written Trail Agreement between the partnership and the City documenting the same.
2. The City Council, by adopting this Resolution, approves and authorizes the Mayor's signature.

<b>VOTE</b>	<b>Kringstad</b>	<b>Beldo</b>	<b>Majerle</b>	<b>Shedd</b>	<b>Setterberg</b>
Aye	<input checked="" type="checkbox"/>				
Nay	<input type="checkbox"/>				
Abstain	<input type="checkbox"/>				
Absent	<input type="checkbox"/>				

---

Orlyn Kringstad  
Mayor

Attested by:

---

Victoria Ranua  
City Clerk/Treasurer

# ORDINANCE NO. 88

## CITY OF TOWER, MINNESOTA

### AN ORDINANCE REGULATING NONESSENTIAL WATER USAGE UPON CRITICAL WATER DEFICIENCY AS AUTHORIZED BY MINN. STAT. § 103G.291, SUBD. 1 AND 2.

*Under Minnesota Statute section [103G.291](#), cities are required to adopt and enforce water conservation restrictions when the governor declares a critical water deficiency.*

**The City Council of Tower, Saint Louis County, Minnesota ordains:**

#### **SECTION 1. PURPOSE.**

This ordinance establishes water conservation restrictions; and the plan will be in effect at any time the governor declares by executive order a critical water deficiency, pursuant to Minnesota Statutes section 103G.291.

#### **SECTION 2. DEFINITIONS.**

**2.1 Clerk** in statutory cities means the person assigned duties pursuant to Minn. Stat. § 412.151; or the city manager pursuant to Minn. Stat. § 412.601 – 412.751 or in charter cities as determined by city charter.

**2.2 Department** means the city water department.

**2.3 Emergency** means the declaration of a critical water deficiency by the governor.

**2.4 Irrigation** means the watering of shrubs, trees, sod, seeded areas, gardens, lawns, or any other outdoor vegetation, except outdoor vegetation utilized for agricultural purposes.

**2.5 Notification to public** means notification through local media, including interviews and issuance of news releases.

**2.6 Public water supplier** means the city or other entity that owns, manages, or operates a public water supply, as defined in Minn. Stat. § 144.382, subdivision 4.

**2.7 Reclaimed water** means water collected from rooftops, paved surfaces, or other collection devices and all water utilized more than once before re-entering the natural water cycle.

**2.8 Water recirculation system** means any system which enables a user to reuse water at least once prior to returning the water to the natural water cycle.

#### **SECTION 3. APPLICATION.**

**3.1** This ordinance applies to all customers of public water suppliers who own or control water use on any premises.

**3.2** No person shall make, cause, use, or permit the use of water received from a public water supply for residential, commercial, industrial, governmental, or any other purpose in any manner contrary to any provision in this ordinance.

**3.3** Mandatory emergency conservation measures shall be implemented based upon the declaration of a critical water emergency by the governor.

**SECTION 4. DECLARATION OF CRITICAL WATER DEFICIENCY.**

Upon the declaration of a critical water deficiency by the governor, the public water supplier shall immediately post notice of the emergency declaration at the usual meeting place of the city council, or the official city bulletin board. The city shall provide notification to the public as quickly as possible or through established water supply plans emergency response plans or procedures.

**SECTION 5. MANDATORY EMERGENCY WATER CONSERVATION MEASURES.**

Upon declaration of a water emergency and notification to the public, the following mandatory restrictions upon nonessential water use shall be enforced:

- (1) Outdoor irrigation of yards, gardens, golf courses, parklands, and other non-agricultural land, except for those areas irrigated with reclaimed water, is prohibited.
- (2) Washing or spraying of sidewalks, driveways, parking areas, tennis courts, patios, or other paved areas with water from any pressurized source, including garden hoses, except to alleviate immediate health or safety hazards, is prohibited.
- (3) The outdoor use of any water-based play apparatus connected to a pressurized source is prohibited.
- (3) Restaurants and other food service establishments are prohibited from serving water to their customers, unless water is specifically requested by the customer.
- (5) Operation of outdoor misting systems used to cool public areas is prohibited.
- (6) The filling of swimming pools, fountains, spas, or other exterior water features is prohibited.
- (7) The washing of automobiles, trucks, trailers, and other types of mobile equipment is prohibited, except at facilities equipped with wash water recirculation systems, and for vehicles requiring frequent washing to protect public health, safety, and welfare.

**SECTION 6. VARIANCES.**

The City Clerk or their designee, is authorized to grant variances to this ordinance where strict application of its provisions would result in serious hardship to a customer. A variance may be granted only for reasons involving health or safety. An applicant may appeal the denial of a variance within five (5) days of the decision by submitting a written appeal to the City Clerk.

The City Council shall hear the appeal at the next City Council meeting. The decision of the City Council is final.

**SECTION 7. VIOLATION.**

7.1 Violations shall be determined and cited by the City Clerk or his/her designee. A violator may appeal the citation within five (5) days of its issuance by submitting a written appeal to the City. The City Council shall hear the appeal at the next City Council meeting. The decision of the City Council is final. Violators may be granted an administrative waiver if evidence is provided that equipment failure was the cause of the violation. A letter from a qualified vendor or equipment invoice will be required to show proof of equipment failure.

7.2 Upon discovery of a first violation, the violator shall be issued, either personally or by mail, a warning letter that sets forth the violation and which shall describe the remedy and fines for future violations.

7.3 Upon subsequent violations at the same location, the violator shall be issued, either personally or by mail, a citation that sets forth the violation and shall describe the remedy. Fines shall be added to the monthly water bill of the owner or current occupant of the premises where the violation occurred. The imposition of the fine shall in no way limit the right of the City to pursue other legal remedies.

**SECTION 8. ENFORCEMENT.**

The City Clerk or his/her designee is authorized to designate city employees or law enforcement personnel to enforce the provisions of this ordinance.

**SECTION 9. SEVERABILITY.**

If any provision of this ordinance or the application of any provision to a particular situation is held to be invalid by a court of competent jurisdiction, the remaining portions of the ordinance and the application of the ordinance to any other situation shall not be invalidated.

**SECTION 10. EFFECTIVE DATE.**

This ordinance becomes effective from and after its passage and publication effective. Published in the Timberjay newspaper (Tower, MN) on the \_\_\_\_ of Month, Year.

Passed by the City Council of Tower, Saint Louis County, Minnesota this \_\_\_\_\_ day of Month, Year.

\_\_\_\_\_

Attested:

\_\_\_\_\_  
City Clerk



Building a Better World  
for All of Us®

## MEMORANDUM

TO: Victoria Ranua, Clerk/Treasurer  
Tower City Council

FROM: Ariel Christenson, PE (Lic. MN, WI, IN)

DATE: May 8, 2020

RE: Snow Removal Equipment (SRE) Building  
SEH No. TOWER 152656 14.00

The project requires permission from the Tower City Council to advertise for bidding.

### PROJECT SCOPE

This project will include the design and construction of a new snow removal equipment (SRE) building. The SRE building will allow for increased storage space for Tower Municipal Airport's snow removal equipment. The airport currently does not have any maintenance, snow removal, or storage facilities on property. They have been storing their equipment in a city maintenance garage over two miles away from the airport.

The size of the building will be 40 feet by 40 feet and will accommodate the airport's New Holland Bidirectional tractor and snow removal attachments. The SRE building will be located west of the existing A/D building and north of the automobile parking lot. It will be heated and include necessary site development for the construction of the building, including access, drainage considerations, and grading.

The airport pavement crack sealing portion of the project was bid separately and completed in 2019.

### PROJECT SCHEDULE

The project will be advertised for a bid opening on June 3, 2020 at 2pm. The bids will then be tabulated for the award recommendation at the June 8, 2020 Council meeting. The FAA and MnDOT Aeronautic grant applications will be prepared for submittal by the June 15, 2020 grant application due date.

### PROJECT FUNDING

The project will be receiving funding from both the FAA and MnDOT Aeronautics. FAA funding level is 100% for 2020 grants (CARES Act), and 90% for 2019 grants. MnDOT funding is 5% for 2019 grants.

c:\users\achristenson\desktop\050820\_ad for bid project information.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

SEH is 100% employee-owned | [sehinc.com](http://sehinc.com) | 651.490.2000 | 800.325.2055 | 888.908.8166 fax

**DOCUMENT 00 11 13**

**ADVERTISEMENT FOR BIDS**

**Snow Removal Equipment (SRE) Building  
Tower Municipal Airport (12D)  
Tower, Minnesota  
FAA AIP No. 3-27-0148-14-20  
MnDOT SP 6918-32  
SEH No. TOWER 152656**

Notice is hereby given that sealed Bids will be received by the City of Tower until 2:00 PM Wednesday, June 3, 2020, at the Tower City Hall, 602 Main Street, Tower, MN 55790, at which time they will be publicly opened and read aloud, for the furnishing of all labor and material for the construction of Snow Removal Equipment (SRE) Building.

Major components of the Work include: Construction of a 40'x40' Snow Removal Equipment Storage Building, site preparation, and associated utilities, mechanical and electrical components.

Bids shall be on the form provided for that purpose and according to the Bidding Requirements prepared by Short Elliott Hendrickson Inc. (SEH®) dated May 13, 2020.

The Bidding Documents may be viewed for no cost at <http://www.sehinc.com> by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at <http://www.sehinc.com> for a fee of \$30. These documents may be downloaded by selecting this project from the PROJECT BID INFORMATION link and by entering eBidDoc™ Number 6827770 on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or [info@questcdn.com](mailto:info@questcdn.com).

In addition to digital plans, Paper copies of the Bidding Documents may be obtained from Docunet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$125.

A pre-Bid conference will be held via videoconference on Wednesday, May 27, 2020 at 2:00PM. Representatives of Owner and Engineer will be online to discuss the Project. Bidders are encouraged to attend and participate in the conference.

Pre-Bid videoconference login information:  
<https://global.gotomeeting.com/join/375404013>  
Access Code: 375-404-013  
Call-in number: [1 \(786\) 535-3211](tel:17865353211)

Bid security in the amount of five (5) percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

This Work shall be subject to minimum wages and labor standards in accordance with US Department of Labor and the Minnesota Department of Labor and Industry.

Bids shall be directed to the Clerk/Treasurer, securely sealed and endorsed upon the outside wrapper, "BID FOR Snow Removal Equipment (SRE) Building."

The City of Tower reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the Airport.

John Burgess  
Airport Manager  
Tower Municipal Airport

**City of Tower**  
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**MAY 2020**

**Claim Type**

<b>Claim# 4050 ST. LOUIS COUNTY AUDITOR</b>					
<b>Cash Payment</b>	E 201-42300-210 OPERATING SUPPLIES	Property Tax 2020 Waste Assessment (080-0020-00295) Ambulance Hall Portion			<b>\$87.50</b>
Invoice					
Transaction Date	5/5/2020	Due 4/20/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$87.50</b>
<b>Claim# 4051 MINNESOTA DEPT OF HUMAN SER</b>					
<b>Cash Payment</b>	E 201-42300-437 REFUNDS	2020 Ambulance Supplemental Payment Non-Federal Share			<b>\$11,699.00</b>
Invoice					
Transaction Date	5/5/2020	Due 5/5/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$11,699.00</b>
<b>Claim# 4052 VIRGINIA FIRE &amp; AMBULANCE</b>					
<b>Cash Payment</b>	E 201-42300-304 Ambulance ALS Intercepts	ALS Intercept 04/11/20			<b>\$400.00</b>
Invoice					
Transaction Date	5/5/2020	Due 4/20/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$400.00</b>
<b>Claim# 4053 Minnesota Public Safety Group</b>					
<b>Cash Payment</b>	E 201-42300-300 PROFESSIONAL SERVIC	Ambulance Training (PEDS OB/GYN on 2/17/20)			<b>\$300.00</b>
Invoice 19-119					
Transaction Date	5/5/2020	Due 5/5/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$300.00</b>
<b>Claim# 4054 MIKES REPAIR SERVICE</b>					
<b>Cash Payment</b>	E 201-42300-220 REPAIR & MAINTENANC	Ambulance 2 -- Radio counsel remount, LED light switch issue			<b>\$202.00</b>
Invoice 129977					
Transaction Date	5/5/2020	Due 5/5/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$202.00</b>
<b>Claim# 4055 EXPERT T BILLING</b>					
<b>Cash Payment</b>	E 201-42300-306 AMBULANCE BILLING SE	Ambulance Billing (April, 12 Runs)			<b>\$336.00</b>
Invoice 6914					
Transaction Date	5/5/2020	Due 5/5/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$336.00</b>
<b>Claim# 4056 MN POWER</b>					
<b>Cash Payment</b>	E 201-42300-380 ELECTRICITY	Ambulance Electricity			<b>\$276.54</b>
Invoice					
<b>Cash Payment</b>	E 201-42300-380 ELECTRICITY	Ambulance Quarters Electricity			<b>\$51.66</b>
Invoice					
Transaction Date	5/5/2020	Due 5/5/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$328.20</b>
<b>Claim# 4094 BOBS STANDARD</b>					
<b>Cash Payment</b>	E 201-42300-220 REPAIR & MAINTENANC	Towing Ford Ambulance			<b>\$150.00</b>
Invoice					
Transaction Date	5/11/2020	Due 5/11/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$150.00</b>
<b>Claim# 4098 WEX BANK</b>					
<b>Cash Payment</b>	E 201-42300-210 OPERATING SUPPLIES	Ambulance Unit 2 Fuel (April)			<b>\$85.25</b>
Invoice					
<b>Cash Payment</b>	E 201-42300-210 OPERATING SUPPLIES	Ambulance Financing Charge (April)			<b>\$9.77</b>
Invoice					
Transaction Date	5/11/2020	Due 5/11/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$95.02</b>
<b>Claim# 4100 PRAXAIR</b>					
<b>Cash Payment</b>	E 201-42300-219 MEDICIAL SUPPLIES	Ambulance Oxygen			<b>\$459.56</b>
Invoice 96421127					

**City of Tower**  
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**MAY 2020**

Transaction Date	5/11/2020	Due 5/11/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$459.56</b>
Claim#	4101 <i>FRONTIER</i>				
Cash Payment Invoice	E 201-42300-217 HOUSE		Ambulance Qrts Broadband Internet		\$56.98
Cash Payment Invoice	E 201-42300-217 HOUSE		Ambulance Qrts DISH Network		\$181.30
Transaction Date	5/11/2020	Due 5/11/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$238.28</b>
Claim#	4102 <i>AT &amp; T MOBILITY</i>				
Cash Payment Invoice	E 201-42300-321 TELEPHONE		Ambulance Cell Phone		\$49.65
Cash Payment Invoice	E 201-42300-321 TELEPHONE		Ambulance Cell Phone		\$49.65
Cash Payment Invoice	E 201-42300-321 TELEPHONE		Ambulance Cell Phone		\$49.65
Transaction Date	5/11/2020	Due 5/11/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$148.95</b>
Claim#	4104 <i>LEAGUE MN CITIES INS TRUST</i>				
Cash Payment Invoice	E 201-42300-360 INSURANCE		Worker's Compensation Covergae Premium for Ambulance Staff		\$10,291.92
Transaction Date	5/11/2020	Due 5/11/2020	Frandsen AMB 2811 10101	<b>Total</b>	<b>\$10,291.92</b>
<b>Claim Type</b>				<b>Total</b>	<b>\$24,736.43</b>

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$24,736.43
Total	\$24,736.43

**City of Tower**  
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**MAY 2020**

**Claim Type**

Claim# 4057 ST. LOUIS COUNTY AUDITOR

<b>Cash Payment</b>	E 107-49600-210 OPERATING SUPPLIES	Property Tax 2020 (665-0010-04840) Mud Creek Rd	\$70.00		
	Invoice				
<b>Cash Payment</b>	E 101-41940-210 OPERATING SUPPLIES	Property Tax 2020 Waste Assessment (080-0010-03050) City Hall	\$140.00		
	Invoice				
<b>Cash Payment</b>	E 101-43100-210 OPERATING SUPPLIES	Property Tax 2020 Waste Assessment (080-0020-00190) Pole Barn	\$70.00		
	Invoice				
<b>Cash Payment</b>	E 101-42200-210 OPERATING SUPPLIES	Property Tax 2020 Waste Assessment (080-0020-00295) Fire Hall Portion	\$43.75		
	Invoice				
<b>Cash Payment</b>	E 101-42000-210 OPERATING SUPPLIES	Property Tax 2020 Waste Assessment (080-0020-00295) Civic Center Portion Project 0	\$87.50		
	Invoice				
<b>Cash Payment</b>	E 101-45300-210 OPERATING SUPPLIES	Property Tax 2020 Waste Assessment (080-0020-00296) Depot	\$70.00		
	Invoice				
<b>Cash Payment</b>	E 215-44200-210 OPERATING SUPPLIES	Property Tax 2020 Waste Assessment (080-0020-00297) Open, 815 Main St	\$70.00		
	Invoice				
<b>Cash Payment</b>	E 110-49800-210 OPERATING SUPPLIES	Property Tax 2020 Waste Assessment (080-0021-00350) Airport (11 Hangars)	\$105.00		
	Invoice				
<b>Cash Payment</b>	E 107-49600-210 OPERATING SUPPLIES	Property Tax 2020 Waste Assessment (080-0021-00350) 9 Lake Cabins Project 0	\$105.00		
	Invoice				
<b>Cash Payment</b>	E 109-49992-210 OPERATING SUPPLIES	Property Tax 2020 Waste Assessment (080-0021-00360) Hoodoo Point Campground	\$285.00		
	Invoice				
Transaction Date	5/6/2020	Due 4/17/2020	Frandsen GEN 0019 10100	<b>Total</b>	\$1,046.25

Claim# 4058 SEH

<b>Cash Payment</b>	E 601-49400-401 CAPITAL RESERVE	Water Main Engineering Tasks Project 601_01	\$12,400.00		
	Invoice 387430				
Transaction Date	5/6/2020	Due 4/20/2020	Frandsen GEN 0019 10100	<b>Total</b>	\$12,400.00

Claim# 4059 NAPA AUTO PARTS

<b>Cash Payment</b>	E 101-43100-210 OPERATING SUPPLIES	Maintenance Assorted Fittings	\$16.99		
	Invoice 419879				
<b>Cash Payment</b>	E 101-43100-210 OPERATING SUPPLIES	Maintenance Assorted Fittings	\$16.99		
	Invoice 419773				
<b>Cash Payment</b>	E 101-43100-210 OPERATING SUPPLIES	Maintenance Fuel Filter	\$37.78		
	Invoice 419675				
Transaction Date	5/6/2020	Due 4/22/2020	Frandsen GEN 0019 10100	<b>Total</b>	\$71.76

Claim# 4060 IRON RANGE ECONOMIC ALLIANCE

<b>Cash Payment</b>	E 101-41400-433 DUES/FEES	Annual Dues (2020)	\$75.00		
	Invoice				
Transaction Date	5/6/2020	Due 4/22/2020	Frandsen GEN 0019 10100	<b>Total</b>	\$75.00

Claim# 4061 GOOD OL DAYS

City of Tower

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MAY 2020

Cash Payment	E 101-41410-218 FOOD AND MEALS	Election, Presental National Primary Afternoon Meals (x5)			\$51.86
Invoice					
Transaction Date	5/6/2020	Due 4/23/2020	Frandsen GEN 0019	10100	<b>Total</b> \$51.86
Claim#	4062 LAKE COUNTRY POWER				
Cash Payment	E 102-49993-380 ELECTRICITY	Ski Trail Lights (03/17-04/17)			\$57.00
Invoice					
Cash Payment	E 110-49800-380 ELECTRICITY	Airport Electric A&D Bldg (03/17-04/17)			\$172.00
Invoice					
Cash Payment	E 110-49800-380 ELECTRICITY	Airport Electric Runway Lights (03/17-4/17)			\$130.00
Invoice					
Cash Payment	E 110-49800-380 ELECTRICITY	Airport Electric Seaplane Base (03/17-4/17)			\$50.00
Invoice					
Cash Payment	E 109-49992-380 ELECTRICITY	Hoodoo Electric (03/17-04/17)			\$63.47
Invoice					
Transaction Date	5/6/2020	Due 4/28/2020	Frandsen GEN 0019	10100	<b>Total</b> \$472.47
Claim#	4063 CINTAS				
Cash Payment	E 101-41940-210 OPERATING SUPPLIES	City Hall Rugs			\$69.80
Invoice 4043887735					
Transaction Date	5/6/2020	Due 4/28/2020	Frandsen GEN 0019	10100	<b>Total</b> \$69.80
Claim#	4064 METRO SALES, INC.				
Cash Payment	E 602-49450-210 OPERATING SUPPLIES	Sewer Printer Contract Base (May)			\$46.80
Invoice 1580269					
Cash Payment	E 601-49400-210 OPERATING SUPPLIES	Water Printer Contract Base (May)			\$46.80
Invoice 1580269					
Cash Payment	E 101-41400-200 OFFICE SUPPLIES	Clerk Printer Contract Base (May)			\$46.82
Invoice 1580269					
Cash Payment	E 101-41310-200 OFFICE SUPPLIES	Council Printer Contract Base (May)			\$46.80
Invoice 1580269					
Cash Payment	E 602-49450-210 OPERATING SUPPLIES	Sewer Printer Contract Usage (April)			\$41.24
Invoice 1579121					
Cash Payment	E 601-49400-210 OPERATING SUPPLIES	Water Printer Contract Usage (April)			\$41.24
Invoice 1579121					
Cash Payment	E 101-41400-200 OFFICE SUPPLIES	Clerk Printer Contract Usage (April)			\$41.21
Invoice 1579121					
Cash Payment	E 101-41310-200 OFFICE SUPPLIES	Council Printer Contract Usage (April)			\$41.24
Invoice 1579121					
Transaction Date	5/6/2020	Due 4/28/2020	Frandsen GEN 0019	10100	<b>Total</b> \$352.15
Claim#	4065 RANGE OFFICE & SUPPLY COMPA				
Cash Payment	E 101-41400-200 OFFICE SUPPLIES	Office Supplies (3 items)			\$33.98
Invoice 259987					
Cash Payment	E 601-49400-210 OPERATING SUPPLIES	Office Supplies (3 items)			\$33.98
Invoice 259987					
Cash Payment	E 602-49450-210 OPERATING SUPPLIES	Office Supplies (3 items)			\$33.98
Invoice 259987					
Cash Payment	E 101-41310-200 OFFICE SUPPLIES	Office Supplies (3 items)			\$33.99
Invoice 259987					
Transaction Date	5/6/2020	Due 4/28/2020	Frandsen GEN 0019	10100	<b>Total</b> \$135.93
Claim#	4066 TIMBERJAY				

**City of Tower**  
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**MAY 2020**

<b>Cash Payment</b>	E 101-41310-352 PUBLICATIONS AND PUB	Public announcements (x 6)							<b>\$172.25</b>
	Invoice 129256								
Transaction Date	5/6/2020	Due 4/28/2020	Frandsen GEN 0019	10100			<b>Total</b>		<b>\$172.25</b>
Claim#	4067 <i>D &amp; D BEVERAGE</i>								
<b>Cash Payment</b>	E 101-41310-218 FOOD AND MEALS	City Hall Water							<b>\$13.40</b>
	Invoice 1224107								
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100			<b>Total</b>		<b>\$13.40</b>
Claim#	4068 <i>VERMILION WILDERNESS FUEL</i>								
<b>Cash Payment</b>	E 101-43100-210 OPERATING SUPPLIES	Streets Equipment Fuel							<b>\$7.10</b>
	Invoice 1014805								
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100			<b>Total</b>		<b>\$7.10</b>
Claim#	4069 <i>TECH BYTES</i>								
<b>Cash Payment</b>	E 101-41400-207 COMPUTER SUPPORT	Website maintenance (April)							<b>\$38.50</b>
	Invoice 2023								
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100			<b>Total</b>		<b>\$38.50</b>
Claim#	4070 <i>COMO OIL &amp; PROPANE</i>								
<b>Cash Payment</b>	E 101-41940-390 FUEL OIL	City Hall Propane (336.8 Gallons)							<b>\$345.27</b>
	Invoice 1501456489								
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100			<b>Total</b>		<b>\$345.27</b>
Claim#	4071 <i>MIKES REPAIR SERVICE</i>								
<b>Cash Payment</b>	E 101-42200-220 REPAIR & MAINTENANC	Charging system inspection							<b>\$142.50</b>
	Invoice 129975								
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100			<b>Total</b>		<b>\$142.50</b>
Claim#	4072 <i>COLOSIMO, PATCHIN, KEARNEY</i>								
<b>Cash Payment</b>	E 101-41600-310 ATTORNEY	Attorney Monthly Fee (May)							<b>\$510.00</b>
	Invoice 29713								
<b>Cash Payment</b>	E 101-41600-310 ATTORNEY	Police Criminal Prosecutions (April, 2 instances)							<b>\$22.00</b>
	Invoice 29726								
<b>Cash Payment</b>	E 101-41600-310 ATTORNEY	Police Criminal Prosecutions (Feb, 4 instances)							<b>\$132.00</b>
	Invoice 29576								
<b>Cash Payment</b>	E 101-41600-310 ATTORNEY	Attorney (9.7 hrs x \$190/hr)							<b>\$1,843.00</b>
	Invoice 29739								
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100			<b>Total</b>		<b>\$2,507.00</b>
Claim#	4073 <i>Pokegama Lawn and Sport</i>								
<b>Cash Payment</b>	E 101-43100-220 REPAIR & MAINTENANC								<b>\$477.60</b>
	Invoice 150190								
<b>Cash Payment</b>	E 101-43100-220 REPAIR & MAINTENANC								<b>\$43.74</b>
	Invoice 150303								
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100			<b>Total</b>		<b>\$521.34</b>
Claim#	4074 <i>VERMILION STORAGE</i>								
<b>Cash Payment</b>	E 101-42200-210 OPERATING SUPPLIES	Fire Dept Storage (May)							<b>\$60.00</b>
	Invoice								
<b>Cash Payment</b>	E 101-42200-210 OPERATING SUPPLIES	Fire Dept Storage (May)							<b>\$40.00</b>
	Invoice								
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100			<b>Total</b>		<b>\$100.00</b>
Claim#	4075 <i>GOPHER STATE ONE CALL</i>								

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<b>Cash Payment</b>	E 101-43100-210 OPERATING SUPPLIES	Locate Tickets x 9				<b>\$9.45</b>
	Invoice 0040783					
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$9.45</b>
Claim#	4076 <i>BEST OIL COMPANY</i>					
<b>Cash Payment</b>	E 111-49800-330 AIRPLANE FUEL	Aviation Gas (4,000 gallons, effective price \$3.40/gal)				<b>\$13,588.00</b>
	Invoice 36042					
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$13,588.00</b>
Claim#	4077 <i>ZUPANCICH BROTHERS</i>					
<b>Cash Payment</b>	E 101-43100-210 OPERATING SUPPLIES	Maintenance Cleaning				<b>\$14.74</b>
	Invoice					
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$14.74</b>
Claim#	4078 <i>MN POWER</i>					
<b>Cash Payment</b>	E 101-42000-380 ELECTRICITY	Civic Center Electricity				<b>\$0.00</b>
	Invoice					
<b>Cash Payment</b>	E 101-42200-380 ELECTRICITY	Fire Dept Electricity				<b>\$0.00</b>
	Invoice					
<b>Cash Payment</b>	E 201-42300-380 ELECTRICITY	Ambulance Electricity				<b>\$0.00</b>
	Invoice					
<b>Cash Payment</b>	E 101-43160-380 ELECTRICITY	Pole Barns Electricity				<b>\$0.00</b>
	Invoice					
<b>Cash Payment</b>	E 602-49450-380 ELECTRICITY	Lift Station Electricity				<b>\$0.00</b>
	Invoice					
<b>Cash Payment</b>	E 101-43160-380 ELECTRICITY	Overhead/Ornamental Electricity				<b>\$0.00</b>
	Invoice					
<b>Cash Payment</b>	E 101-41940-380 ELECTRICITY	City Hall Electricity				<b>\$0.00</b>
	Invoice					
<b>Cash Payment</b>	E 201-42300-380 ELECTRICITY	Ambulance Quarters Electricity				<b>\$0.00</b>
	Invoice					
<b>Cash Payment</b>	E 205-46270-380 ELECTRICITY					<b>\$0.00</b>
	Invoice					
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$0.00</b>
Claim#	4079 <i>FURTHER</i>					
<b>Cash Payment</b>	E 101-41400-136 EMPLR HLTH SVNGS AC	Employer HSA Contribution VR Pay Period 6				<b>\$134.61</b>
	Invoice					
<b>Cash Payment</b>	G 101-21717 HEALTH INSURANCE	Employee HSA Contribution VR Pay Period 6				<b>\$138.61</b>
	Invoice					
<b>Cash Payment</b>	E 101-41400-136 EMPLR HLTH SVNGS AC	Employer HSA Contribution VR Pay Period 7				<b>\$134.61</b>
	Invoice					
<b>Cash Payment</b>	G 101-21717 HEALTH INSURANCE	Employee HSA Contribution VR Pay Period 7				<b>\$138.61</b>
	Invoice					
<b>Cash Payment</b>	E 101-41400-136 EMPLR HLTH SVNGS AC	Employer HSA Contribution VR Pay Period 8				<b>\$134.61</b>
	Invoice					
<b>Cash Payment</b>	G 101-21717 HEALTH INSURANCE	Employee HSA Contribution VR Pay Period 8				<b>\$138.61</b>
	Invoice					
<b>Cash Payment</b>	E 101-41400-136 EMPLR HLTH SVNGS AC	Employer HSA Contribution VR Pay Period 9				<b>\$134.61</b>
	Invoice					
<b>Cash Payment</b>	G 101-21717 HEALTH INSURANCE	Employee HSA Contribution VR Pay Period 9				<b>\$138.61</b>
	Invoice					

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<b>Cash Payment</b>	E 101-41400-136 EMPLR HLTH SVNGS AC	Employer HSA Contribution VR Pay Period 10				<b>\$134.61</b>
Invoice						
<b>Cash Payment</b>	G 101-21717 HEALTH INSURANCE	Employee HSA Contribution VR Pay Period 10				<b>\$138.61</b>
Invoice						
<b>Cash Payment</b>	E 101-41400-136 EMPLR HLTH SVNGS AC	Employer HSA Contribution VR Pay Period 11				<b>\$134.61</b>
Invoice						
<b>Cash Payment</b>	G 101-21717 HEALTH INSURANCE	Employee HSA Contribution VR Pay Period 11				<b>\$138.61</b>
Invoice						
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$1,639.32</b>
Claim#	4080 <i>JOKI-MARTIN, TERRI</i>					
<b>Cash Payment</b>	E 101-41400-136 EMPLR HLTH SVNGS AC	HSA Contribution TJM Pay Period #9				<b>\$40.00</b>
Invoice						
<b>Cash Payment</b>	E 101-41400-136 EMPLR HLTH SVNGS AC	HSA Contribution TJM Pay Period #10				<b>\$40.00</b>
Invoice						
<b>Cash Payment</b>	E 101-41400-136 EMPLR HLTH SVNGS AC	HSA Contribution TJM Pay Period #11				<b>\$40.00</b>
Invoice						
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$120.00</b>
Claim#	4081 <i>VELCHEFF, BEN</i>					
<b>Cash Payment</b>	E 101-43100-136 EMPLR HLTH SVNGS AC	HSA Contribution TJM Pay Period #9				<b>\$75.00</b>
Invoice						
<b>Cash Payment</b>	E 101-43100-136 EMPLR HLTH SVNGS AC	HSA Contribution TJM Pay Period #10				<b>\$75.00</b>
Invoice						
<b>Cash Payment</b>	E 101-43100-136 EMPLR HLTH SVNGS AC	HSA Contribution TJM Pay Period #11				<b>\$75.00</b>
Invoice						
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$225.00</b>
Claim#	4082 <i>LEAGUE MN CITIES INS TRUST</i>					
<b>Cash Payment</b>	E 101-41310-360 INSURANCE	Worker's Compensation Coverage Premium				<b>\$6,490.08</b>
Invoice						
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$6,490.08</b>
Claim#	4083 <i>KRINGSTAD, ORLYN</i>					
<b>Cash Payment</b>	E 101-42600-301 CONTRACTOR	Blight Control, Tidy Up Tower Event, \$15.00 Dump Ticket x 2, Demolition Debris Charge				<b>\$72.60</b>
Invoice 5896841						
<b>Cash Payment</b>	E 101-42600-301 CONTRACTOR	Blight Control, Tidy Up Tower Event, \$15.00 Dump Ticket x 2				<b>\$30.00</b>
Invoice 5896842						
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$102.60</b>
Claim#	4084 <i>MN COUNCIL #65</i>					
<b>Cash Payment</b>	G 101-21713 UNION #1490	Union Dues TJM (May)				<b>\$57.00</b>
Invoice						
<b>Cash Payment</b>	G 101-21713 UNION #1490	Union Dues BV (May)				<b>\$57.00</b>
Invoice						
<b>Cash Payment</b>	G 101-21713 UNION #1490	Union Dues JH (May)				<b>\$51.24</b>
Invoice						
Transaction Date	5/6/2020	Due 5/6/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$165.24</b>
Claim#	4086 <i>MN PEIP</i>					
<b>Cash Payment</b>	E 101-41400-131 HEALTH INSURANCE	Dental (Single) TJM				<b>\$38.70</b>
Invoice 967601						

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<b>Cash Payment</b>	E 101-43100-136 EMPLR HLTH SVNGS AC	Dental (Single) BV				<b>\$38.70</b>
	Invoice 967601					
<b>Cash Payment</b>	E 101-41400-131 HEALTH INSURANCE	Dental (Family) VR				<b>\$92.24</b>
	Invoice 967601					
<b>Cash Payment</b>	E 101-41400-131 HEALTH INSURANCE	Medical (Single) TJM				<b>\$435.80</b>
	Invoice 967601					
<b>Cash Payment</b>	E 101-43100-136 EMPLR HLTH SVNGS AC	Medical (Single) BV				<b>\$435.80</b>
	Invoice 967601					
<b>Cash Payment</b>	E 101-41400-131 HEALTH INSURANCE	Medical (Family) VR				<b>\$1,198.24</b>
	Invoice 967601					
<b>Cash Payment</b>	E 101-43100-136 EMPLR HLTH SVNGS AC	Dental (Single) JH				<b>\$38.70</b>
	Invoice 967601					
<b>Cash Payment</b>	E 101-43100-136 EMPLR HLTH SVNGS AC	Medical (Single) JH				<b>\$435.80</b>
	Invoice 967601					
<b>Transaction Date</b>	5/7/2020	<b>Due</b> 5/7/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$2,713.98</b>
<b>Claim#</b>	4087 BREITUNG TOWNSHIP					
<b>Cash Payment</b>	E 101-42100-180 POLICE CONTRACT	Law Enforcement Coverage				<b>\$9,293.87</b>
	Invoice					
<b>Cash Payment</b>	E 101-42100-210 OPERATING SUPPLIES	Law Enforcement Fuel				<b>\$363.30</b>
	Invoice					
<b>Transaction Date</b>	5/7/2020	<b>Due</b> 5/7/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$9,657.17</b>
<b>Claim#</b>	4088 COMMUNITY COACHING					
<b>Cash Payment</b>	E 101-41400-319 CONTRACT SERVICES	Contract- Grants Management (April, 7.5 hours)				<b>\$562.50</b>
	Invoice 202007					
<b>Transaction Date</b>	5/7/2020	<b>Due</b> 5/7/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$562.50</b>
<b>Claim#</b>	4089 NORTHLAND FIRE & SAFETY, INC.					
<b>Cash Payment</b>	E 101-42000-220 REPAIR & MAINTENANC	Civic Center Kitchen Fire Supression Inspection				<b>\$115.00</b>
	Invoice 122410					
<b>Cash Payment</b>	E 101-42000-220 REPAIR & MAINTENANC	Civic Center Fire Suppression Links and O-rings				<b>\$22.50</b>
	Invoice 122410					
<b>Cash Payment</b>	E 101-42000-220 REPAIR & MAINTENANC	Civic Center Gas Stove Valve Hook-up				<b>\$525.00</b>
	Invoice 122410					
<b>Transaction Date</b>	5/7/2020	<b>Due</b> 5/7/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$662.50</b>
<b>Claim#</b>	4090 TOWER BREITUNG WASTEWATER					
<b>Cash Payment</b>	E 602-49450-385 TOWER/BREITUNG BOA	Sewer Usage (Apr) 3.5M Gallons				<b>\$3,909.18</b>
	Invoice					
<b>Cash Payment</b>	E 601-49400-250 WATER PURCHASE	Water Usage (April) 1M Gallons				<b>\$1,661.95</b>
	Invoice					
<b>Transaction Date</b>	5/7/2020	<b>Due</b> 5/7/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$5,571.13</b>
<b>Claim#</b>	4091 TOWER NEWS					
<b>Cash Payment</b>	E 101-41310-352 PUBLICATIONS AND PUB Ads	(Hydrant Flushing, Zoning Admin)				<b>\$57.50</b>
	Invoice					
<b>Transaction Date</b>	5/7/2020	<b>Due</b> 5/7/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$57.50</b>
<b>Claim#</b>	4092 NIEMISTE, GRETCHEN					
<b>Cash Payment</b>	R 601-37140 PU DEPOSITS	PU Utility Deposit Return to Customer				<b>\$51.78</b>
	Invoice					
<b>Transaction Date</b>	5/11/2020	<b>Due</b> 5/11/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$51.78</b>

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Claim# 4093 BOBS STANDARD						
Cash Payment	E 101-43100-220 REPAIR & MAINTENANC	New Tube Loader Tire				\$38.85
	Invoice					
Transaction Date	5/11/2020	Due 5/11/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$38.85</b>

Claim# 4095 L & M SUPPLY						
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Weed Trimmer Supplies				\$279.88
	Invoice 0003-8550621					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Oil Mix				\$14.94
	Invoice 0003-8551329					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Misc Supplies				\$148.64
	Invoice 0003-8550443					
Transaction Date	5/11/2020	Due 5/11/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$443.46</b>

Claim# 4096 NORTHWOODS TRUE VALUE						
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Garage Supplies				\$25.76
	Invoice					
Cash Payment	E 101-42200-210 OPERATING SUPPLIES	Firehall Supplies				\$60.46
	Invoice					
Cash Payment	E 101-41940-210 OPERATING SUPPLIES	City Hall Supplies				\$25.45
	Invoice					
Cash Payment	E 101-42200-210 OPERATING SUPPLIES	Fire Hall Supplies				\$97.94
	Invoice					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Maintenance Supplies				\$8.17
	Invoice					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Shop Supplies				\$13.21
	Invoice					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Maintenance Supplies				\$23.85
	Invoice					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Shop Supplies				\$3.58
	Invoice					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Maintenance Supplies				\$22.36
	Invoice					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Maintenance Supplies				\$31.29
	Invoice					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Maintenance Supplies				\$28.11
	Invoice					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Streets Supplies				\$136.15
	Invoice					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Harbor Supplies				\$8.60
	Invoice					
Cash Payment	E 109-49992-210 OPERATING SUPPLIES	Hoodoo Supplies				\$17.99
	Invoice					
Cash Payment	E 109-49992-210 OPERATING SUPPLIES	Hoodoo Supplies				\$57.96
	Invoice					
Cash Payment	E 109-49992-210 OPERATING SUPPLIES	Hoodoo Supplies				\$20.78
	Invoice					
Transaction Date	5/11/2020	Due 5/11/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$581.66</b>

Claim# 4097 WEX BANK						
Cash Payment	E 110-49800-210 OPERATING SUPPLIES	Airport, New Holland (April)				\$10.34
	Invoice 65329601					

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Cash Payment	E 110-49800-210 OPERATING SUPPLIES	Airport, Finance Charge (April)				\$9.76
	Invoice 65329601					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Maintenance Ford PickUp Fuel (April)				\$144.07
	Invoice 65329601					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Maintenance Dump Truck (April)				\$91.73
	Invoice 65329601					
Cash Payment	E 101-43100-210 OPERATING SUPPLIES	Maintenance Financing Charge (April)				\$9.76
	Invoice 65329601					
Transaction Date	5/11/2020	Due 5/11/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$265.66</b>
Claim#	4099 <i>UTILITY SYSTEMS OF AMERICA</i>					
Cash Payment	E 109-49992-551 CAPITAL PROJECT CD	Hoodoo Project Pay # 6 - Final				\$30,000.46
	Invoice					
Transaction Date	5/11/2020	Due 5/11/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$30,000.46</b>
Claim#	4103 <i>CINTAS</i>					
Cash Payment	E 101-41940-210 OPERATING SUPPLIES	City Hall Rugs				\$69.80
	Invoice 4048784838					
Transaction Date	5/11/2020	Due 5/11/2020	Frandsen GEN 0019	10100	<b>Total</b>	<b>\$69.80</b>
	<b>Claim Type</b>				<b>Total</b>	<b>\$91,553.46</b>

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$91,553.46
<b>Total</b>	<b>\$91,553.46</b>